

**Minutes of the East Budleigh with Bicton Parish Council Meeting
held on Tuesday, 24 November 2015
in the Village Hall, East Budleigh.**

PRESENT

Cllrs	P Barnard	D Buss
	J White	T Cantlon
	M Smith	

Present: District Cllr A Dent.

There were 3 members of the public present.

Prior to the Parish Council meeting, Michael Williams, Project Manager of the Lower Otter Restoration Project presented a half hour overview of the Project's work. Details of the talk are available in the Minute file.

PCSO Chantalle Major was not in attendance but sent in her police report.

Whilst there was a low turnout of Parish Councillors there were more than the minimum 4 and thus the meeting was quorate.

The Parish Council Meeting began at 7.30pm.

It has been proposed and agreed that members of the public be allowed to speak for **3 minutes** at the beginning of the meeting. This time scale will run to maximum of 30 minutes, therefore allowing 10 people to speak. This will bring EBPC in line with other town/parish councils. Members of the public wishing to speak on an Agenda item are requested to inform the clerk no later than 23 November. It should be noted that this is **NOT** a question and answer session, it simply provides a vehicle for the public to make the council aware of views of the public before discussing agenda items.

The clerk had received no requests from residents to comment on any Agenda item.

The Chair informed the meeting that he had received an application from a Mr Lawrence Booth to fill the Parish Councillor vacancy left by the departure of Ami Bowsher-Grief. Mr Booth has lived in the parish for 18 months and it was unclear whether this was sufficiently long enough to meet co-option criteria. It was decided to postpone Mr Booth's co-option until January to allow Councillors to check this.

1. **APOLOGIES:** Cllrs M Clarke and Mrs P Hayman. Mrs J Lumsden (clerk).

2. **MINUTES:** The Minutes of the October 2015 Parish Council meeting were agreed and signed as a correct record by the Chair.
3. **DECLARATIONS OF INTEREST & RISK ASSESSMENT:** There were no Declarations of Interest and Risk Assessment was checked by the Chair.

4. **MATTERS ARISING**

Visit to CDE regarding traffic through Yettington – Cllr Cantlon reported that he had met again with Helen West. He felt that a way forward could be achieved if Clinton Devon Estates was prepared to work with the Parish Council and suggested the formation of a working party to assess the feasibility of the short, medium and long term solutions previously discussed. Helen West agreed to arrange a further meeting with herself and Clare James to discuss how such a project would work before submitting proposals to management.

Defibrillator machine for East Budleigh – Carried over to January meeting when the clerk will be able to make a further report.

Car Park & toilets in Hayes Lane – Cllr Clarke arranged quotes for various electrical light works to be undertaken. Costs would be in the region of £265 plus VAT with estimated savings of £700 pa on electricity usage. Councillors voted to proceed.

Telephone box in Yettington – Cllr Cantlon reported that the contact from BT regarding the sale of the telephone box has been passed to the clerk for signature.

Sandbags – Surface Water Flooding Issues – Cllr Tweedie is the Flood Warden but was not present so this will be carried over to the January meeting.

Emails and Freedom of Information – Cllr Clarke has provided costings for a dedicated email server that would allow us to comply with FOI requirements. Carried over to the January meeting.

5. **MATTERS TO BE DISCUSSED**

Village Wi-Fi connection for Village Hall – Cllr Clarke reported that the Village Hall and the Village Shop are keen to cooperate with the installation of this “hot spot”. Cllr Clarke estimated that the overall costs would be quite small and it was hoped that the shop would make this payment. Cllr Clarke has agreed to sit on the Village Hall and Village Shop committees to discuss payment for overhead projector usage and installation. Cllrs agreed to the proposals being put forward when Cllr Clarke has confirmed details.

East Budleigh Children’s Play Area – Cllr Tweedie had agreed to provide costing information. This item will be carried forward to the January meeting.

Parishes Together Funding – Councillors agreed to join this project to save costs such as gulley cleaning. The clerk will contact Otterton Parish Council to see if they would like to be involved in this. Cllr Tweedie might have contacts in this business who would be willing to undertake the work.

Donation of Christmas tree to Village Shop – This was agreed by Councillors and Cllr Tweedie will be asked if he is willing to purchase and deliver the tree.

British Legion Poppy Appeal – Last year the council donated £100 for the centenary year rather than the usual £25. Cllr Barnard suggested we increase the amount to £50 this year. Agreed by Councillors.

6. PLANNING – Cllr T Cantlon

	Plan no. & Type	Location	Proposed Development
6.1	15/2235/TRE	Clover Cottage, Inner Ting Tong, Budleigh Salterton	T1 English Oak, T2 Turkey Oak. Crown reduction by one third and thin crown. No objections.
6.2	15/2456/FUL	Drakes School, Middle Street, East Budleigh EX9 7DQ	Erection of outdoor play equipment. Neighbouring property residents consulted. No objections.

Additional correspondence and reports. Hayes Lane Building information

Cllr Alan Dent informed the meeting that a resolution had been reached on Hill Farm in Hayes Lane with the insurers agreeing to meet the full cost of restoration.

Cllr White raised concerns over the issue of the safety of the retaining wall at Rowley Regis. Cllr Dent stated that as it was not deemed to be unsafe no further action could be taken by Highways.

Decisions made by EDDC Planning Department

Reference	Location	EDDC Decision
15/1981/FUL	Southern Ting Tong, Inner Ting Tong, EX9 7AP	Awaiting Decision
15/0888/FUL	Rowley Regis, Oakhill, EB	See above.
15/2178/FUL	Pooh Cottage Holiday Site, Bear Lane, Budleigh S'ton	Awaiting Decision
14/2959/MOUT	Land at Frogmore Road, EB	Awaiting Decision
15/2136/FUL	Pooh Cottage Holiday Site, Bear Lane, Budleigh S'ton	Awaiting Decision

7. REPORTS

Chairman – Visit to CDE follow up: The Chair received a reply from John Varley of CDE regarding a comment passed at the September meeting with CDE. Whilst there was no retraction of that comment, Cllr White suggested that the issue should be dropped in the interest of the importance of CDE and the Parish Council working relationship.

Neighbourhood Plan – A grant has been approved for £1k to cover expenses in running two presentations to the residents January covering the results from the NP questionnaire. These include a flyer insert in this month's Parish magazine advertising the presentations and a personal letter inviting questionnaire respondents

to the event. Other material for promoting the meetings includes banners and posters to be placed around the Parish.

Clerk – No report.

Drakes School – No report.

Parish Paths Partnership – Nothing of consequence to report.

Recreation – It was reported that a local business had put an advertising sign up on the Football Pavilion. Council decided that if it was legal then no action should be taken as we should be supporting local business. It was also reported that the football area had suffered damage where cars parked on the field had become stuck in the mud. Chair to write to the Football Club emphasising that they must adhere to parking regulations.

Britain in Bloom – No report.

Village Hall – No report.

East Budleigh Dog Owners Forum - No problems.

East Budleigh Relief in Need – No report.

Public Conveniences – The brambles and other growth have been cleared. Improved lighting with reduced running costs has been approved.

Neighbourhood Health Watch – No report.

Neighbourhood Plan – As discussed above.

Any other reports

8. ACCOUNTS AND FINANCES

The Clerk gave out the monthly cash statement and report. She asked for several cheques to be passed for signature. These were proposed, seconded and carried.

- JRB Enterprises (dog gloves)
- DALC – New Chair’s course
- East Budleigh Village hall hire
- North Devon Council – clerk’s salary
- Cllr M Clarke – new keys for toilets
- T Cantlon – website
- Royal British Legion – Poppy Appeal
- BT Yettington Phone box
- EDDC Car Park rates

9. CORRESPONDENCE

In the absence of the clerk no correspondence was presented to the Council for information. Any important items will be presented at the January meeting.

10. DATE OF NEXT MEETING – The next Meeting will take place on Tuesday, 19 January 2016 at 7.30pm, plans to view at 7pm. The meeting will be chaired by Cllr M Clarke, Vice Chair.

SignedChairman Date

OPEN SESSION

**TOPICS RAISED BY COUNCILLORS AND MEMBERS OF THE PUBLIC AND BY COUNTY
AND DISTRICT COUNCILLORS**

It was noted that no decisions could be made, but matters were discussed which involve no more than an exchange of information.