

MEETING OF THE EAST BUDLEIGH with BICTON PARISH COUNCIL

**Mrs Judith Lumsden
Clerk to the Council &
Responsible Financial Officer
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21 November 2017

To: - The Chair and Councillors of the East Budleigh with Bicton Parish Council

You are hereby summoned to attend the Meeting of the East Budleigh with Bicton Parish Council to be held in the Village Hall, East Budleigh on Tuesday 28 November 2017 at 7.30pm. Plans can be viewed prior to the planning section (Agenda item 7).

The business to be transacted at the Meeting is set out below.

SignedJudith Lumsden
Clerk to East Budleigh with Bicton Parish Council

Members of the Press and Public are cordially invited to attend and to speak during the
Open Session

AGENDA

Chantalle Majors has been invited to give the monthly police report to the parish council.

It has been proposed and agreed that members of the public be allowed to speak for **3 minutes** at the beginning of the meeting. This time scale will run to a maximum of 30 minutes, therefore allowing 10 people to speak. This will bring EBPC in line with other town/parish councils. Members of the public wishing to speak on an Agenda item are requested to inform the clerk no later than 27 November 2017. It should be noted that this is **NOT** a question and answer session, it simply provides a vehicle for the public to make the council aware of views of the public before discussing agenda items.

- 1. APOLOGIES:** To receive apologies of absence.
- 2. MINUTES** to receive and confirm as a correct record the Minutes of the October 2017 Parish Council meeting.

3. **DECLARATIONS OF INTEREST & RISK ASSESSMENT:** To receive declarations of interest and to note any additional risks.
4. **CO-OPTION OF COUNCILLORS – CASUAL VACANCY**
East Devon District Council have agreed that all of the necessary legal obligations have been met for the appointment of new councillors to fill the present vacancies.

5. **MATTERS ARISING**

Budleigh lay-by – B3178
B3178 30mph speed limit change
Tidwell Lane
Bicton Arena Horse Traffic
Weeds in car park
Christmas tree
Requirement of a new Internal Auditor

6. **MATTERS TO BE DISCUSSED**

Little Otter’s Pre-School – Grant Requested
P3 re-organisation
Review of Standing Orders
Recreation Ground Working Party Progress Report

7. **PLANNING – Cllr M Smith and Cllr L Booth**

	Plan no. & Type	Location	Proposed Development
7.1	17/2578/FUL	Daveys Cottage, Oak Hill, East Budleigh	Proposed conversion of existing detached garage into additional habitable accommodation to form annexe.

A site meeting regarding 17/2282/FUL Land south of Pound Barn took place on 4 November. CDE will submit a report regarding possible overshadowing of neighbouring house.

Tree Preservation Order 17/0162/TPO granted in respect of land in area.

8. **REPORTS**

Chair – No Report
Clerk – Mrs Judith Lumsden
Recreation – Cllr M Smith
Parish Paths Partnership – Cllr David Buss
Drake’s School – Cllr L Booth
Village Hall – Vacancy
East Budleigh Dog owners Forum – Cllr Mike Smith

Public conveniences – Mrs J Lumsden
Flood Resilience Meeting – Cllr T Cantlon
Any other reports

9. ACCOUNTS AND FINANCES

Monthly transactions – to consider, for authorisation, a schedule of expenditure which will be available at the meeting and forms part of the Agenda in compliance with the Transparency Code.

10. CORRESPONDENCE

To receive a synopsis of correspondence received and not covered elsewhere on this Agenda.

- 11. Date of next meeting: Date of next meeting: Tuesday, 23 January 2018.
This meeting will be one week earlier in order to present the precept to
EDDC by the appointed date.**

OPEN SESSION

Topics raised by councillors and members of the public and by county and district councillors (maximum ½ hr).

Please note no decisions may be made, but matters may be discussed which involve no more than an exchange of information.

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Bills for payment – November 2017

East Budleigh with Bicton hall hire	£ 60.00
Community Corps – subs for clerk	£ 12.00
Grant Thornton – External examiner	£ 240.00
Royal British Legion donation	£ 100.00
TOTAL	<u>£ 412.00</u>

Monthly invoice for payment of clerk's salary and expenses from North Devon Council (PAYE)

October salary	£593.58
Expenses	
Stamps	£ 11.70
Printing	£ 10.20
Phone & Broadband	£ 35.00
Invoicing fee	£ 6.43
VAT	£ 1.29
TOTAL	<u>£ 658.20</u>