

**MEETING OF THE EAST BUDLEIGH with BICTON PARISH COUNCIL**

**Mrs Judith Lumsden  
Clerk to the Council &  
Responsible Financial Officer  
Phone: 01395 445080**

**15 High Street  
East Budleigh  
Devon  
EX9 7DY**

**clerk@eastbudleigh.org.uk**

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16 January 2018

To: - The Chair and Councillors of the East Budleigh with Bicton Parish Council

**You are hereby summoned to attend the Meeting of the East Budleigh with Bicton Parish Council to be held in the Village Hall, East Budleigh on Tuesday 23 January 2018 at 7.30pm. Plans can be viewed prior to the planning section (Agenda item 6).**

The business to be transacted at the Meeting is set out below.

Signed .....Judith Lumsden  
Clerk to East Budleigh with Bicton Parish Council

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Members of the Press and Public are cordially invited to attend and to speak during the  
Open Session

**AGENDA**

Chantalle Majors has taken up a new role within the Police as Alcohol Licensing Officer. Her previous role has been given to PCSO Justin Willis who will be covering the area. He will be invited to attend the monthly meetings and/or submit his police report.

It has been proposed and agreed that members of the public be allowed to speak for **3 minutes** at the beginning of the meeting. This time scale will run to a maximum of 30 minutes, therefore allowing 10 people to speak. This will bring EBPC in line with other town/parish councils. Members of the public wishing to speak on an Agenda item are requested to inform the clerk no later than 22 January 2018. It should be noted that this is **NOT** a question and answer session, it simply provides a vehicle for the public to make the council aware of views of the public before discussing agenda items.

- 1. APOLOGIES:** To receive apologies of absence.
- 2. MINUTES** to receive and confirm as a correct record the Minutes of the November 2017 Parish Council meeting.

3. **DECLARATIONS OF INTEREST & RISK ASSESSMENT:** To receive declarations of interest and to note any additional risks.

4. **MATTERS ARISING**

*Budleigh lay-by – B3178*

*Donation of two monkey trees*

*Draft proposal for improvements to the access to the Rec Ground from Vicarage Road*

5. **MATTERS TO BE DISCUSSED**

*2018-19 Precept for approval*

*Recreation Ground Working Party Progress Report*

*Defibrillator Project – approval of parish donation*

*East Budleigh in Bloom donation request*

6. **PLANNING – Cllr M Smith and Cllr L Booth**

	<b>Plan no. &amp; Type</b>	<b>Location</b>	<b>Proposed Development</b>
6.1	17/2911/FUL	Land at the rear of Pynes Close, East Budleigh	Construction of 2no. dormer bungalows.
6.2	17/3034/FUL	May House, Dalditch Lane, Budleigh Salterton	Construction of a single and two storey extension, changes of materials of dormer.

**The Minutes of the Extra Planning Meeting held on 18 December have been distributed to councillors.**

**17/3033/TRE Bicton Park Botanical Gardens. No meeting took place, councillors viewed the details and reported No Objections.**

7. **REPORTS**

*Chair – Cllr J White*

*Clerk – Mrs Judith Lumsden*

*Recreation – Cllr M Smith*

*Parish Paths Partnership – Cllr David Buss*

*Drake's School – Cllr L Booth*

*Village Hall – Vacancy*

*East Budleigh Dog owners Forum – Cllr Mike Smith*

*Public conveniences – Mrs J Lumsden*

**Any other reports**

**8. ACCOUNTS AND FINANCES**

**Monthly transactions** – to consider, for authorisation, a schedule of expenditure which will be available at the meeting and forms part of the Agenda in compliance with the Transparency Code.

**9. CORRESPONDENCE**

To receive a synopsis of correspondence received and not covered elsewhere on this Agenda.

**10. Date of next meeting: Tuesday, 27 February 2018.**

**OPEN SESSION**

Topics raised by councillors and members of the public and by county and district councillors (maximum ½ hr).

*Please note no decisions may be made, but matters may be discussed which involve no more than an exchange of information.*

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**Bills for payment – December 2017**

East Budleigh with Bicton hall hire	£ 20.00
Alan Tweedie – Christmas tree for village shop	£ 25.00
sse – Southern Electric – Hayes Lane	£ 88.80
David Buss – servicing of strimmer	£ 76.48
Magnetic shapes for Drake’s School	£ 150.00
<b>TOTAL</b>	<b><u>£ 360.28</u></b>

**Monthly invoice for payment of clerk’s salary and expenses from North Devon Council (PAYE)**

November salary	£593.58
Expenses	
Stamps	£ 19.56
Printing	£ 8.75
Invoicing fee	£ 6.43
VAT	£ 1.29
<b>TOTAL</b>	<b><u>£ 629.61</u></b>

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**Bills for payment – January 2018**

East Budleigh with Bicton hall hire	£ 20.00
Phs Payment processing charge	£ 24.00
Defibrillator contribution	£ 866.10
East Budleigh in Bloom donation	£ 210.00
<b>TOTAL</b>	<b><u>£1120.10</u></b>

**Monthly invoice for payment of clerk's salary and expenses from North Devon Council (PAYE)**

December salary	£593.58
Expenses	
Stamps	£ 7.80
Printing	£ 8.00
Plastic box	£ 5.99
Use of home facilities @ £10 per month x 8 months	£ 80.00
Invoicing fee	£ 6.43
VAT	£ 1.29
<b>TOTAL</b>	<b><u>£ 703.09</u></b>

