

**ANNUAL GENERAL MEETING OF THE EAST BUDLEIGH with BICTON
PARISH COUNCIL**

Mrs Judith Lumsden
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Responsible Financial Officer
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22 May 2018

To: - The Chairman and Councillors of the East Budleigh with Bicton Parish Council

You are hereby summoned to attend the Meeting of the East Budleigh with Bicton Parish Council Annual General Meeting to be held in the Village Hall, East Budleigh on Tuesday 29 May 2018 at 7.00pm. **Plans can be viewed prior to Agenda item 14.**

The business to be transacted at the Meeting is set out below.

SignedJudith Lumsden
Clerk to East Budleigh with Bicton Parish Council

Members of the Press and Public are cordially invited to attend and to speak during the
Open Session

AGENDA

- 1. ELECTION OF CHAIRMAN**
- 2. ELECTION OF VICE CHAIRMAN**
- 3. CO-OPTION OF COUNCILLOR**
East Devon District Council have agreed that all of the necessary legal obligations have been met for the appointment of a new councillor to fill the present vacancy.
- 4. TO APPOINT MEMBERS AND ELECT CHAIRMEN TO SERVE ON THE COUNCIL'S COMMITTEES AND WORKING PARTIES (WP)**

Planning

Recreation

Parish Paths Partnership (P3)

Drake's School

East Budleigh Village Hall

War Memorial

Mr Jon Roseway

Cllr Mrs P Hayman

Cllr C Taunton

Mr John Tresidder

PCSO Justin Willis has been invited to give the monthly police report to the parish council.

5. APOLOGIES

6. PUBLIC CONTRIBUTION

It has been proposed and agreed that members of the public be allowed to speak for **3 minutes** at the beginning of the meeting. This time scale will run to maximum of 30 minutes, therefore allowing 10 people to speak. This will bring EBPC in line with other town/parish councils. Members of the public wishing to speak on an Agenda item are requested to inform the clerk no later than 28 May. It should be noted that this is **NOT** a question and answer session, it simply provides a vehicle for the public to make the council aware of views of the public before discussing agenda items.

7. MINUTES to receive and confirm as a correct record the Minutes of the April 2018 Parish Council Meeting and the Annual Parish Meeting.

8. DECLARATIONS OF INTEREST & RISK ASSESSMENT

To receive declarations of interest and to note any additional risks.

9. COUNTY COUNCILLOR'S REPORT

10. DISTRICT COUNCILLORS' REPORT

11. ACCOUNTS for 2017/2018. The accounts have been internally audited and distributed to councillors for perusal. The Annual Audit return to be signed by the Chair and sent to the External Auditor's office for approval. The accounts can be viewed on the East Budleigh parish council website in the Minutes section and will be posted on the Notice Board for the period specified.

12. MATTERS ARISING FROM APRIL MINUTES

Football Club rent and new Lease

13. MATTERS TO BE DISCUSSED

Toilets in Hayes Lane

*Grant request by All Saints Church, East Budleigh
Parishes Together – St Peter's School, BS*

14. PLANNING

Applications to be considered

	Application No.	Location	Proposed Development
An Appeal Decision (Ref 17/0662/COU – Spring Cottage, Bicton) for use as a wedding venue has been dismissed by the planning inspectorate.			

15. REPORTS

Chair –

Clerk – Mrs Judith Lumsden

Recreation –

Parish Paths Partnership – Mr Jon Roseway

Drake’s School –

Village Hall –

East Budleigh Dog Owners Forum –

Public conveniences –

Flood Warden’s Report –

Any other reports

16. ACCOUNTS AND FINANCES

Monthly transactions – to consider for authorisation a schedule of expenditure which will be available at the meeting.

17. CORRESPONDENCE

To receive a synopsis of correspondence received and not covered elsewhere on this Agenda.

18. TOPICS RAISED BY COUNCILLORS AND MEMBERS OF THE PUBLIC

19. Date of next meeting: Tuesday 26 June 2018 at 7.30pm in East Budleigh Village Hall. Plans available to be reviewed prior to Planning Agenda item.

OPEN SESSION

Please note no decisions may be made, but matters may be discussed which involve no more than an exchange of information

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Bills for payment – May 2018

BHIB Insurance Brokers	£ 979.66
JRB Dog gloves	£ 39.30
East Budleigh Village hall hire	£ 44.00
Internal Audit – D Hinchcliffe	£ 200.00
EDDC Dog & Litter Bin emptying 2018/19	£ 720.00
TOTAL	<u>£1982.96</u>

Monthly 2018 invoice for payment of clerk's salary and expenses from North Devon Council (PAYE)

April salary	£751.45
Expenses	
Stamps	£ 11.82
Phone & Broadband	£ 35.00
Home use	£ 10.00
Printing	£ 12.00
Stationery	£ 3.75
Invoicing fee	£ 6.43
VAT	£ 1.29
National Insurance	£ 6.82
TOTAL	<u>£ 838.56</u>