

## EAST BUDLEIGH with BICTON PARISH COUNCIL

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### Minutes of the East Budleigh with Bicton Parish Council Annual General Meeting held on Tuesday, 29 May 2018 in the Village Hall, East Budleigh.

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#### PRESENT

##### Cllrs

D Buss	K Quant
V Lister	Mrs P Hayman
C Taunton	S Roberts
P Barnard	Ms S Miller

District councillors A Dent and G Jung were present.

7 members of the public were present.

1. **ELECTION OF CHAIR: Cllr Valerie Lister** was nominated for election as Chair. The motion was proposed, seconded and carried unanimously. Cllr Lister accepted the election and took over the Chair from Acting Chair David Buss.

2. **ELECTION OF VICE-CHAIR: Cllr Mrs Patsy Hayman** was nominated for election as Vice-Chair. The motion was proposed, seconded and carried unanimously. Cllr Mrs Hayman accepted the election.

3. **CO-OPTION OF COUNCILLORS**  
There was 1 applicant for the vacancy. Councillors had voted anonymously via sealed papers which were opened by District Councillor A Dent. The votes were checked by the Chair and the clerk. Mr James Carter was appointed by an overall majority. He was invited to join the Council.

4. **TO APPOINT MEMBERS AND ELECT CHAIRMEN TO SERVE ON THE COUNCIL'S COMMITTEES AND WORKING PARTIES (WP)**  
The Chair and Vice Chair are automatically members of all committees and working parties.

**Planning: Cllr M Smith** agreed to continue with the role of Planning Chair. **The Clerk** agreed to continue to download plans for viewing at parish council meetings. All parish councillors are members of the Planning committee.

<b>Recreation:</b>	<b>Cllr M Smith.</b>
<b>Parish Paths Partnership:</b>	<b>Mr Jon Roseway</b>
<b>Drake's School</b>	<b>Cllr Mrs Hayman</b>
<b>East Budleigh Village Hall</b>	<b>Cllr C Taunton</b>
<b>War Memorial</b>	<b>Mr J Tresidder</b>
<b>Public Conveniences</b>	<b>Mrs J Lumsden</b>
<b>Neighbourhood Plan</b>	<b>Cllr S Roberts</b>
<b>Flood Resilience</b>	<b>Cllr K Quant</b>
<b>East Budleigh Dog Owners Forum</b>	<b>Cllr M Smith</b>

**PCSO Justin Willis** has been invited to give the monthly police report but is on holiday.

5. **APOLOGIES** were received from District Councillors T Wright, S Hall, Cty Councillor Mrs C Channon and Councillor M Smith.

6. **PUBLIC CONTRIBUTIONS:**

It has been proposed and agreed that members of the public be allowed to speak for **3 minutes** at the beginning of the meeting. This time scale will run to maximum of 30 minutes, therefore allowing 10 people to speak. This will bring EBPC in line with other town/parish councils. Members of the public wishing to speak on an Agenda item are requested to inform the clerk no later than 28 May 2018. It should be noted that this is **NOT** a question and answer session, it simply provides a vehicle for the public to make the council aware of views of the public before discussing agenda items.

A resident spoke for several minutes regarding his observation of the lack of involvement by the parish council during the snowfalls. He commented that CDE and the Community Shop had volunteered help to residents at this time. He expressed a hope that there would be a fresh start between residents and the parish. It was suggested that a meeting could be arranged between residents and councillors to restore confidence. He also pursued his claim for an apology from the council regarding incidents which had occurred between himself and the then Chair. Cllr Lister confirmed the decision made by the parish council in the Minutes of April 2018: *“Other matters raised by the resident were considered to be of a private nature between the parties involved and did not involve any current members of the council, therefore an apology was not considered to be appropriate on the part of the parish council.”*

7. **MINUTES:** The Minutes of the April Annual Parish meeting and the parish council meeting were confirmed and accepted as a correct record and signed by the Chair.
8. **DECLARATIONS OF INTEREST & RISK ASSESSMENT**  
There was no declaration of interest and Risk Assessment was given by the clerk.

9. **COUNTY COUNCILLORS' REPORT:** There was none.
10. **DISTRICT COUNCILLORS REPORT:** At the Annual Meeting of EDDC on 16 May Cllr Ian Thomas (Trinity Ward) as leader of the Conservative Group was elected as leader of EDDC and Cllr Phil Skinner (Tale Vale Ward) was appointed as his deputy.
11. **ACCOUNTS for 2017/2018:** The accounts have been internally audited and approved and have been distributed to Councillors for their examination. The audit will be signed by the Chair and sent to the External Auditor for approval. The accounts can be viewed on the website and will be posted on the notice board for the recommended period of time.

12. **MATTERS ARISING FROM APRIL MINUTES**

*Football Club Lease*

**ACTION** had been taken by the clerk. A new lease had been drawn up and sent to CDE for approval. This involves the annual rental payment of £30 in line with the Tennis Club rent. It was also recommended that the football club put in place Public Liability Insurance of £10 million. The clerk will report on progress at the June meeting.

13. **MATTERS TO BE DISCUSSED**

*Toilets in Hayes Lane* – The cleaning section of EDDC reported a water leak in the disabled toilets.

**RESOLVED** – the clerk contacted a plumber who is seeking spare parts to repair the cistern. He commented that the toilets are old and in a poor condition. The clerk suggested that councillors meet within the next few months to view and consider refurbishment of the internal toilet facilities. If approved the work will be put to tender and included in the 2019/20 precept.

*Grant request by All Saints Church, East Budleigh*

**RESOLVED** – It was proposed, seconded and carried that a grant of £200 be given to the PCC.

*Parishes Together – St Peter's School, BS* – A Parishes Together application was put forward by Budleigh Salterton Town Council regarding the start-up of an Exmouth Locality Group for Speech, Language and Communication Needs. As Drakes School would be one of those to benefit from this scheme, councillors agreed to take part in the suggested funding request.

**RESOLVED** to await further details from Budleigh Salterton Town Council and report back to the parish council in due course.

14. **PLANNING**

**Applications to be considered – There was none.**

	<b>Application No.</b>	<b>Location</b>	<b>Proposed Development</b>
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**The Minutes of the extra Planning Meeting held on Tuesday 22<sup>nd</sup> May were sent to councillors for approval, signed by the Chair and posted on the Notice Board.**

Cllr Barnard suggested that more use should be made of site visits to enable councillors to obtain a more detailed idea of planning applications instead of relying on plans alone.

### **Decisions from EDDC to planning applications**

<b>Reference</b>	<b>Location</b>	<b>EDDC Decision</b>
16/1673/OUT	Frogmore Lane, East Budleigh	Approval with conditions
17/1813/FUL	The Rolle Arms, EB	Awaiting a Decision
17/2841/FUL	The Old Vicarage, East B'leigh	Awaiting a Decision
18/0703/VAR	Pooh Cottage Holiday Site	Awaiting a Decision
18/0954/FUL	Land at rear of Pynes Close	Awaiting a Decision
18/0929/FUL	2 High Street, East Budleigh	Awaiting a Decision

## **15. REPORTS**

**Chairman** – No report.

**Clerk** – The clerk had contacted EDDC Streetscene concerning cutting of the grass at The Pound.

Cllr Barnard was unable to continue with drain clearance due to ill-health.

**Recreation** – Nothing to report.

**Parish Paths Partnership** – Jon Roseway reported the P3 budget standing at £1189.11 for 2018/19. He reported on the progress of the main project which is the improvement of access to the Recreation Ground in conjunction with DCC's offer to repair the steps leading up to the kissing gate with possible replacement of the gate. Bicton students have cut back overhanging shrubbery on the entrance to the Recreation Ground. His full report is in the Minute file.

**Drake's School** – Cllr Hayman reported that the children were having a variety of learning experiences including The Tudors and a visit to see The Golden Hind at Brixham. There will be an exhibition of childrens' art work in the Salem Chapel after half-term on the weekend of 9/10 June. The summer term will include Sports Day and Outdoor Adventures and a residential trip to Pixies Holt on Dartmoor. The children are working hard and national tests are ongoing.

**Village Hall** – Cllr Taunton was unable to attend the AGM. The new Chair of the Village Hall is Chris Dearsley.

**East Budleigh Dog owners Forum** – There was no report.

**Public conveniences** – As reported earlier.

**Flood Warden** – Cllr Quant is ordering sand for filling sandbags. This will be stored at the Community Shop site along with the sandbags. It was suggested that details be posted in the parish magazine and the shop. John Tresidder is the key holder for these facilities.

*Any Other Reports* – Cllr Taunton gave a brief report on the progress of compliance with GDPR. Cllrs Roberts, Taunton and the clerk will have a meeting to discuss further.

16. **ACCOUNTS AND FINANCES**

The Clerk gave out the monthly cash statement and report. She asked for several cheques to be passed for signature. They were proposed, seconded and carried.

		<b>Cheque No.</b>
• JRB Enterprise – dog gloves	£39.30	987
• Hire of East Budleigh Village Hall	£44.00	986
• Clerk’s salary & expenses	£838.56	983
• Internal audit – D Hinchcliffe	£200.00	985
• BHIB Insurance	£979.66	988
• EDDC Dog bin emptying	£720.00	984
• All Saints EBPC - Grant	£200.00	989

17. **CORRESPONDENCE**

A synopsis of correspondence, magazines and brochures received and not covered elsewhere on the Agenda was received and read out. The clerk suggested that councillors who were interested in any of the correspondence should take it away to read and return it to the clerk at a later date.

18. **TOPICS RAISED BY COUNCILLORS AND MEMBERS OF THE PUBLIC**

- Councillor David Buss announced his resignation from the council with immediate effect. He praised the work of the council and councillors over the years and had been proud to have been part of the parish council. There is now a vacancy on the parish council and residents are invited to apply.
- The Air Ambulance have located a suitable landing site at Bicton Arena.
- District Cllr Dent commented on the recent infestation of caterpillars which will develop into black-tailed moths. Amongst the sites affected were Lime Kiln car park and the cliffs were the caterpillars nest in the brambles. Hopefully the nesting sites will be destroyed by next year. He warned people to take care to avoid the caterpillars as their fine hairs dislodge and cause skin irritation and breathing problems if inhaled.
- Community Groups will soon be able to apply to Parishes Together for grants for up to £5 per resident.
- The government is suggesting boundaries for AONB and National Parks and there is a suggestion for a new National Park in the South Hams.

- 19. DATE OF NEXT MEETING: Tuesday, 26 June 2017 at 7.30pm in East Budleigh Village Hall. Planning applications can be viewed prior to the Planning Section.**

**The meeting closed at 7.55pm**

Signed .....Chairman      Date .....

**OPEN SESSION**

**TOPICS RAISED BY COUNCILLORS AND MEMBERS OF THE PUBLIC AND BY COUNTY AND DISTRICT COUNCILLORS**

(Maximum half an hour)

*It was noted that no decisions could be made, but matters were discussed which involve no more than an exchange of information*

Tom Pyne will be approached regarding the remaining piece of farm machinery in the lay by on the East Budleigh Road.

The Scarecrow Festival will take place on the weekend of 9/10 June 2018.

