

EAST BUDLEIGH with BICTON PARISH COUNCIL

Minutes of the East Budleigh with Bicton Parish Council Meeting held on Tuesday, 27 November 2018 in the Village Hall, East Budleigh.

PRESENT

Cllrs

M Smith
C Taunton
J Carter
S Roberts

Peter Barnard
Mrs P Hayman (V. Chair)
D Wensley
Valerie Lister (late arrival)

District councillors T Wright, A Dent and County Councillor C Channon were present.

6 members of the public were present.

The Chair, Cllr Valerie Lister was unable to attend the meeting until a later time. Vice-Chair, Patsy Hayman chaired the meeting.

A private discussion will take place between councillors concerning the proposed salary scale increase for the clerk at the end of the meeting when the general public have left. The clerk will not be present and this meeting and it will not be Minuted.

PCSO Justin Willis has been invited to give the monthly police report but did not submit one.

PUBLIC CONTRIBUTIONS:

It has been proposed and agreed that members of the public be allowed to speak for **3 minutes** at the beginning of the meeting. This time scale will run to a maximum of 30 minutes, therefore allowing 10 people to speak. This will bring EBBPC in line with other town/parish councils. Members of the public wishing to speak on an Agenda item are requested to inform the clerk no later than 26 November 2018. It should be noted that this is **NOT** a question and answer session, it simply provides a vehicle for the public to make the council aware of views of the public before discussing agenda items. The clerk received no requests.

1. **APOLOGIES:** Apologies were received from District Councillors S Hall and G Jung, Cllrs Ms S Miller and K Quant also gave apologies.

2. **MINUTES:** The Minutes of the October meeting were confirmed and accepted as a correct record and signed by the Chair.
3. **DECLARATIONS OF INTEREST & RISK ASSESSMENT**
There was no declaration of interest and Risk Assessment was given by the Vice Chair.
4. **COUNTY COUNCILLORS' REPORT: B3178** – Notification has been received from DCC regarding the 30mph speed limit Order. The advert for this proposal will appear in a local paper. Comments and objections have to be given by 12 December. District Cllr Channon reported on the road patching work carried out from Yettington to Four Firs. It was agreed that Highways had done an excellent job.

5. **DISTRICT COUNCILLORS REPORT:**

Cllr Wright – No report.

Cllr Dent reported on the following items:

Action on Homelessness

EDDC negotiating purchase of 8 bedroom house in Exmouth
Journal article last week.

Increasing number of rough sleepers

Numbers had declined over previous 5-6 years

Accommodation not required so released

Now facing a shortage - hence plans to purchase House to accommodate 8 single people.

Long Term Empty Homes Premium

Proposal to be discussed at EDDC cabinet on Wednesday

From April 2019:

100% empty for more than 2 years

200% from April 2020 if empty for more than 5 years

300% if empty for more than 10 years

Currently 82 properties that fall into these categories

Bring in between £4,500 and £10,000 additional council tax

Blackdown House

Time Lapse Camera video of construction of new EDDC offices

6. **MATTERS ARISING FROM PREVIOUS MEETING**

Review of Risk Assessment, Financial Regulations and Standing Orders

(including new Model Standing Orders)

RESOLVED – Cllr Wensley has completed revised Standing Orders, Financial Regulations and Risk Assessment including a Policies and Procedures document

which covers Press and Media, Website and Social Media, FOI/Publication scheme and FOI/GDPR/Records Retention/Health and Safety. Councillors proposed, seconded and approved adoption of these documents. Cllr Wensley was thanked for his work regarding the reviews and revision involved.

7. MATTERS DISCUSSED

Parish/village Heritage particularly Salem 2019 – a letter will be sent to the Churches Conservation Trust regarding land adjoining Salem Chapel. This land has a Covenant and is not available for building on. There is also a query regarding ownership of the land.

Christmas meal – deferred until January meeting. Councillors have been asked for venue suggestions.

Football Club lease - The Football Club have not responded to repeated requests for the agreement and signing of the proposed revised lease. A letter setting out the need for an agreement and speedy settlement will be sent to the FC.

Tennis Club lease – Although the Tennis Club lease has been approved and is ready for signing, this will be deferred until the Football Club lease is agreed.

Meetings between Football Club, Tennis Club, Friends of the Rec Ground & Drakes School

ACTION – Cllr Smith will report on the progress at the January meeting.

Clerk's increased salary scale – in compliance with Standing Orders this discussion will take place at the end of the meeting when the general public has left. The clerk will also leave the room until the discussion has concluded.

8. PLANNING

Applications to be considered – There was none

Application No.	Location	Proposed Development
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The Minutes of the Extra Planning Meeting held on 6 November were approved and signed by Cllr Roberts.

It was noted that an extra planning meeting will be held in the Church Hall on Wednesday, 12 December at 7pm.

Decisions from EDDC to planning applications

Reference	Location	EDDC Decision
17/1813/FUL	The Rolle Arms, EB	Awaiting a Decision
17/2841/FUL	The Old Vicarage, East B'leigh	Awaiting a Decision
18/1464/FUL	The Pound, Lower Budleigh, EB	Awaiting a Decision
18/2152/FUL	Daveys Cottage, EB	Awaiting a Decision
18/2165/FUL	Land at Bicton	Awaiting a Decision
18/2166/LBC	Land at Bicton	Awaiting a Decision
18/2146/FUL	Long Orchard, BS	Awaiting a Decision
18/2147/LBC	Long Orchard, BS	Awaiting a Decision
18/2341/FUL	Threshing Barn, Yettington	Awaiting a Decision

18/2342/LBC	Threshing Barn, Yettington	Awaiting a Decision
18/2444/FUL	Kersbrook House, EB	Approved with conditions

9. REPORTS FROM WORKING PARTIES

Chairman – No report.

Clerk – The clerk reported that the WW1 events which took place in the village were very well attended and considered a great success. The defibrillator training took place on 20 November, was very well attended and proved interesting and informative. Clare James (CDE) confirmed that tree planting for the Wynards Telecom mast would be carried out on 4 and 5 December as part of the planning consent. David Hinchcliffe (Internal Auditor) has been asked to undertake the 2018/2019 EBBPC audit and has sent his agreement to the request.

Recreation – No report.

Parish Paths Partnership – Repair work on the breach in the embankment and EB2 footpath has been slow although the Environment Agency have announced a late December completion date. A coffer dam was emplaced in early October, but no activity has been seen since. DCC intend to make stopgap improvements to the alternative footpath along the west side of the cricket ground to avoid walkers having to negotiate a muddy sloping section.

I attended a ‘walk and talk’ event for East Devon P3 coordinators on Mutters Moor hosted by the DCC Rights of Way team. It was interesting to hear the varied approaches other parishes have taken to similar problems that we have to deal with in our parish. I was also able to discuss projects for next year with the DCC representatives. The main one is likely to be restoring the section of collapsed bank beside the Bicton stream on the B2 footpath.

I am commissioning a local contractor to repair the steps on five stiles that have deteriorated and may soon become unsafe. This work will be paid for out of the parish’s P3 budget.

Drake’s School – The Head Teacher of Drakes School is leaving at the end of term and will be replaced by an outside teacher for two terms until a new Head Teacher can be appointed. The Christmas Production will take place on 11 December. Late night shopping singing will be in Budleigh on 7 December. School finishes on 21 December.

Village Hall – No report.

East Budleigh Dog owners Forum – No report.

Public conveniences – Alan Tweedie has agreed to look at the cost of installing new toilets/repair of the existing leak.

Flood Warden – Cllr Quant is to look into the possibility of organising a Snow Warden(s). He has been asked to examine the flooding at Washmore and flooding at the junction of White Lodge in Otterton.

Any Other Reports – Jon Roseway, Secretary of East Budleigh in Bloom has reported that they will no longer maintain the hedge along the back of the Recreation Ground. The parish council will leave the hedge until after the end of August 2019 and arrange for any necessary work to be done. This also applies to maintenance work needed on the trees and roots spreading over the footpath on

the Tennis Court area. CDE will be consulted about tree trimming. Cllr Smith will review the situation and report to the Council.

10. ACCOUNTS AND FINANCES

The Clerk gave out the monthly cash statement and report. She asked for several cheques to be passed for signature. They were proposed, seconded and carried. Cllr Hayman carried out a bank reconciliation and found it to be satisfactory.

• Village Hall hire	£ 24.00	1018
• JRB dog gloves	£ 39.30	1019
• DALC Councillors courses	£ 120.00	1020
• Communicorp – Clerks & Councils subs	£ 12.00	1021
• North Devon – clerk’s salary & expenses	£ 928.33	1022
• Royal British Legion donation	£ 25.00	1023
• Jon Roseway P3 – expenses	£ 18.98	1024
• Christmas tree donation – Comm. Shop	£ 25.00	1025
• UK2 Service subs – card payment	£ 57.31	
Total	£ 1249.92	

11. CORRESPONDENCE

A synopsis of correspondence, magazines and brochures received and not covered elsewhere on the Agenda was received and read out. The clerk suggested that councillors who were interested in any of the correspondence should take it away to read and return it to the clerk at a later date.

12. TOPICS RAISED BY COUNCILLORS AND MEMBERS OF THE PUBLIC

(Maximum half an hour) – Please note no decisions may be made, but matters may be discussed which involve no more than an exchange of information.

13. DATE OF NEXT MEETING: Tuesday, 22 January 2019 at 7.30pm in East Budleigh Village Hall. This date is one week early in order to approve the precept for submission to EDDC. Planning applications can be viewed prior to the Planning Section.

The meeting closed at 9.35pm

SignedChairman Date