

**MEETING OF THE EAST BUDLEIGH with BICTON PARISH COUNCIL**

**Mrs Judith Lumsden  
Clerk to the Council &  
Responsible Financial Officer  
Phone: 01395 445080**

**15 High Street  
East Budleigh  
Devon  
EX9 7DY**

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15 January 2019

To: - The Chair and Councillors of the East Budleigh with Bicton Parish Council

**You are hereby summoned to attend the Meeting of the East Budleigh with Bicton Parish Council to be held in the Village Hall, East Budleigh on Tuesday 22 January 2019 at 7.30pm. Plans (if any) can be viewed prior to the planning section (Agenda item 8).**

The business to be transacted at the Meeting is set out below.

Signed .....Judith Lumsden  
Clerk to East Budleigh with Bicton Parish Council

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Members of the Press and Public are cordially invited to attend and to speak during the Open Session.

## **AGENDA**

PCSO Justin Willis has been invited to attend the monthly meeting but has no obligation to submit a report, although this would be a desirable contribution for residents.

### **PUBLIC CONTRIBUTIONS**

It has been proposed and agreed that members of the public be allowed to speak for **3 minutes** at the beginning of the meeting. This time scale will run to a maximum of 30 minutes, therefore allowing 10 people to speak. This will bring EBPC in line with other town/parish councils. Members of the public wishing to speak on an **Agenda item** are requested to inform the clerk no later than 21 January 2019. It should be noted that this is **NOT** a question and answer session, it simply provides a vehicle for the public to make the council aware of views of the public before discussing agenda items.

- 1. APOLOGIES:** To receive apologies of absence.

2. **MINUTES** to receive and confirm as a correct record the Minutes of the November 2018 Parish Council meeting.
3. **DECLARATIONS OF INTEREST & RISK ASSESSMENT:** To receive declarations of interest and to note any additional risks.
4. **COUNTY COUNCILLOR'S REPORT**
5. **DISTRICT COUNCILLORS' REPORTS**
6. **MATTERS ARISING FROM PREVIOUS MINUTES**  
*Football Club lease*  
*Tennis Club lease*
7. **MATTERS TO BE DISCUSSED**  
*Precept 2019/20*  
*Policies, Practices and Procedures*  
*Community Infrastructure Levy (CIL)*  
*Parish/village Heritage particularly Salem Chapel 2019*  
*Meetings between Football Club, Tennis Club, Friends of the Rec Ground & Drakes School*
8. **PLANNING – Cllr M Smith**

	<b>Plan no. &amp; Type</b>	<b>Location</b>	<b>Proposed Development</b>
8.1	18/2768/TRE	Applehayes, Oak Hill, EB	T1 & T2, Lawson cypress: Fell and replace with 5 Holly trees/
8.2	18/2012/FUL	5 The Drive, Bicton, EB	Construction of a summerhouse/shed.
8.3	18/1464/FUL	The Pound, Lower Budleigh, EB	Demolition of existing barn and construction of a single dwelling.
8.4	18/2341/FUL & 18/2342/LBC	Threshing Barn, Yettington, EB	Replace single glazed window frames with double glazed black uPVC frames; replace existing window on north elevation with door by removing masonry. Replacement staircase, removal, alterations to and insertion of internal walls and doors; replace existing window on north elevation with door, replace single glazed frames with double glazed black uPVC frames.

**The Minutes of the Extra Planning meeting which was held on 12 December have been circulated to councillors.**

**8.3 18/1464/FUL This meeting is for discussion regarding the light spillage from the proposed development on the commuting flight lines and foraging habitat of the bats. All other objections/recommendations from councillors and residents have been sent to EDDC and do not require further discussion. EDDC's report is available on their planning website and can also be viewed on the pc computer at the meeting.**

**9. REPORTS**

*Chair* – Cllr Valerie Lister

*Clerk* – Mrs Judith Lumsden

*Recreation* – Cllr M Smith

*Parish Paths Partnership* – Mr Jon Roseway

*Drake's School* – Cllr Mrs P Hayman

*Village Hall* – Cllr C Taunton

*East Budleigh Dog owners Forum* – Cllr Mike Smith

*Public conveniences* – Mrs J Lumsden

*Flood Warden* – Cllr K Quant

**Any other reports**

**10. ACCOUNTS AND FINANCES**

**Monthly transactions** – to consider, for authorisation, a schedule of expenditure which will be available at the meeting and forms part of the Agenda in compliance with the Transparency Code.

**11. CORRESPONDENCE**

To receive a synopsis of correspondence received and not covered elsewhere on this Agenda.

**The meeting ended at:**

**12. TOPICS RAISED BY COUNCILLORS AND MEMBERS OF THE PUBLIC**

*Please note no decisions may be made, but matters may be discussed which involve no more than an exchange of information.*

**13. DATE OF NEXT MEETING –The next Meeting to take place on Tuesday 26 February 2019 at 7.30pm. Plans will be displayed on the computer.**

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**Bills for payment – December 2018**

East Budleigh Village Hall-Nov. pc hall hire	£ 24.00
East Budleigh Village Hall-WW1 centenary	£ 192.00
DALC – Cllrs training course	£ 30.00
Sse Southern Electric – Toilets Hayes Lane	£ 88.80

**TOTAL** **£ 334.80**

**Monthly 2018 invoice for payment of clerk's salary and expenses from North Devon Council (PAYE)**

**November salary** **£756.80**

**Expenses**

<b>Stamps</b>	<b>£ 19.02</b>
<b>Home use</b>	<b>£ 10.00</b>
<b>Printing</b>	<b>£ 21.45</b>

<b>Invoicing fee</b>	<b>£ 6.43</b>
<b>VAT</b>	<b>£ 1.29</b>
<b>National Insurance</b>	<b>£ 7.56</b>

**TOTAL** **£ 822.55**

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**Bills for payment – January 2019**

<b>All Saints PCC Committee Room hire</b>	<b>£ 6.00</b>
<b>TOTAL</b>	<b><u>£ 6.00</u></b>

**Monthly 2018 invoice for payment of clerk's salary and expenses from North Devon Council (PAYE)**

<b>December salary</b>	<b>£808.48</b>
<b>Expenses</b>	
<b>Stamps</b>	<b>£ 19.02</b>
<b>Home use</b>	<b>£ 10.00</b>
<b>Printing</b>	<b>£ 12.72</b>
<b>Cartridge x 1 black</b>	<b>£ 5.99</b>
<b>Stationery</b>	<b>£ 2.22</b>
<b>Invoicing fee</b>	<b>£ 6.43</b>
<b>VAT</b>	<b>£ 1.29</b>
<b>National Insurance</b>	<b>£ 14.69</b>
<b>TOTAL</b>	<b><u>£ 880.84</u></b>