

## EAST BUDLEIGH with BICTON PARISH COUNCIL

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### Minutes of the East Budleigh with Bicton Parish Council Meeting held on Tuesday, 22 January 2019 in the Village Hall, East Budleigh.

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#### PRESENT

Cllrs

M Smith  
Ms S Miller  
J Carter  
S Roberts  
K Quant

Peter Barnard  
Mrs P Hayman (V. Chair)  
D Wensley  
Valerie Lister (Chair)

District councillors T Wright and A Dent.  
14 members of the public were present.

**PCSO Justin Willis** has been invited to give the monthly police report but did not submit one.

#### **PUBLIC CONTRIBUTIONS:**

It has been proposed and agreed that members of the public be allowed to speak for **3 minutes** at the beginning of the meeting. This time scale will run to a maximum of 30 minutes, therefore allowing 10 people to speak. This will bring EBBPC in line with other town/parish councils. Members of the public wishing to speak on an Agenda item are requested to inform the clerk no later than 21 January 2019. It should be noted that this is **NOT** a question and answer session, it simply provides a vehicle for the public to make the council aware of views of the public before discussing agenda items.

The clerk received one request from a resident to speak on Agenda item 8.3. Further objections were raised regarding the light spillage from the proposed development on the commuting flight lines and foraging habitat (including The Pound) of some of Britain's rarest bats. The full report is available in the pc files.

1. **APOLOGIES:** Apologies were received from District Councillors S Hall and Cty Cllr Christine Channon. Cllr Taunton also sent his apologies.
2. **MINUTES:** The Minutes of the November meeting were confirmed and accepted as a correct record and signed by the Chair with the following amendment: *Agenda item 6 – Review of Risk Assessment, Financial Regulations and Standing Orders* (including new Model Standing Orders)

**RESOLVED** – Cllr Wensley has completed revised Standing Orders, Financial Regulations and Risk Assessment including a Policies and Procedures *proposal* which covers Press and Media, Website and Social Media, FOI/Publication scheme and FOI/GDPR/Records Retention/Health and Safety.

**3. DECLARATIONS OF INTEREST & RISK ASSESSMENT**

There was no declaration of interest and Risk Assessment was given by the Chair.

- 4. COUNTY COUNCILLORS' REPORT:** Cty Cllr Channon submitted a copy of the Minutes from the WEB Community Health & Wellbeing Board meeting on 09 January. An email was sent to Cty Cllr Channon regarding parking in East Budleigh. A resident parks a white van partly on the pavement on Oak Hill which causes an obstruction to the path and viewing of oncoming traffic. Cllr Quant will contact the person involved and explain the difficulties caused.

**5. DISTRICT COUNCILLORS REPORT:**

**Cllr Wright** reported that the new move would save a substantial amount financially for EDDC. There would be no Council Tax grants this year for precepts and there will be a proposed Police grant increase. EDDC has the best recycling result with a 60% target realisation each week. £150,000 is to be spent rebuilding the local skate park. The footpath from Lyme Kiln car park to White Bridge will be reopened at 10am on Monday, 28 January.

**Cllr Dent** reported on the following items:

**1. New offices for East Devon District Council**

Blackdown House, Heathpark Industrial Estate, Honiton

- Building handed over by Interserve just before Christmas.
- Building completed within budget
- Fibre optic connections for broadband (1GB) now installed.
- Main fit out with furniture and equipment currently underway
- Strata staff now installing IT hardware, telephones and AV equipment
- First council officers move in 23 January (Wednesday)
- All departments out of the Knowle and into BH by 11 February
- Then a couple of months to remove all furniture and fittings from the Knowle
- Opening event on 27 February including burial of Time Capsules

## 2. Council Tax

- Increase by £5 a year
- Band D from £136.78 to £141.78 = 3.7% increase.
- Provides £8,405,140 for EDDC
- Total EDDC budget deficit 2018/19 approx. £200k - from reserves.
- 2019/20 estimated shortfall nearly £2million.
- Must find savings/additional income to achieve a balanced budget

## 6. MATTERS ARISING FROM PREVIOUS MEETING

### *Football Club Lease*

**RESOLVED** – The Lease has been agreed and will be signed at the February meeting.

### *Tennis Club Lease*

**RESOLVED** – The Lease will be signed at the February meeting.

## 7. MATTERS TO BE DISCUSSED

*Policies, Practices and Procedures* – Cllr Wensley had circulated copies of the documents which were proposed, seconded and agreed with additional authorisation for future improvements.

*Community Infrastructure Levy (CIL)* – these documents were also agreed and accepted and Cllr Wensley gave details of monies available through the 106 grant which could be used for suitable village projects. Residents will be asked to suggest suitable projects.

*Parish/village Heritage particularly Salem 2019* – No further report.

*Meetings between Football Club, Tennis Club, Friends of the Rec Ground & Drakes School*

**ACTION** – Cllr Smith will report on the progress at the February meeting.

## 8. PLANNING

### Applications to be considered

	<b>Plan no. &amp; Type</b>	<b>Location</b>	<b>Proposed Development</b>
8.1	18/2768/TRE	Applehayes, Oak Hill, EB	T1 & T2, Lawson cypress: Fell and replace with 5 Holly trees. <b>No objections</b>
8.2	18/2012/FUL	5 The Drive, Bicton, EB	Construction of a summerhouse/shed. <b>Objections to site of construction.</b>

8.3	18/1464/FUL	The Pound, Lower Budleigh, EB	Demolition of existing barn and construction of a single dwelling. <b>Objections to light spillage as in full report submitted to EDDC. Further objections from OVA. Suggestions that all previous and present comments &amp; reports be reviewed.</b>
8.4	18/2341/FUL & 18/2342/LBC	Threshing Barn, Yettington, EB	Replace single glazed window frames with double glazed black uPVC frames; replace existing window on north elevation with door by removing masonry. Replacement staircase, removal, alterations to and insertion of internal walls and doors; replace existing window on north elevation with door, replace single glazed frames with double glazed black uPVC frames. <b>No objections.</b>
8.5	19/0020/FUL	Hayes Barton, Hayes Lane, EB	Siting of 4no. portable stock buildings clad in timber and linked together in pairs (retrospective). <b>No objections.</b>

### Decisions from EDDC to planning applications

Reference	Location	EDDC Decision
17/1813/FUL	The Rolle Arms, EB	Awaiting a Decision
17/2841/FUL	The Old Vicarage, East B'leigh	Awaiting a Decision
18/1464/FUL	The Pound, Lower Budleigh, EB	Awaiting a Decision
18/2152/FUL	Daveys Cottage, EB	Approved
18/2165/FUL	Land at Bicton	Awaiting a Decision
18/2166/LBC	Land at Bicton	Awaiting a Decision
18/2146/FUL	Long Orchard, BS	Awaiting a Decision
18/2147/LBC	Long Orchard, BS	Awaiting a Decision
18/2341/FUL	Threshing Barn, Yettington	Awaiting a Decision
18/2342/LBC	Threshing Barn, Yettington	Awaiting a Decision

## 9. REPORTS FROM WORKING PARTIES

*Chairman* – No report.

*Clerk* – The clerk reported that All Saints Church has sent details of extra burial ground required. Some might be available behind the present graveyard. This is to be discussed with CDE who own the land. Report at February meeting.

Requests had been made for traffic signs (Slow Down) at Oak Hill and Budleigh Hill. Cty Cllr Channon to be consulted. Several organisations had requested grants but owing to grant over-commitment in the 2018/19 precept, these requests will be reconsidered within the new 2019/20 precept.

**Recreation** – No report.

**Parish Paths Partnership** – the annual footpath survey reports that no new repair work is required.

**Drake’s School** – Peter Halford has settled in as the temporary Head Teacher at Drakes School and parents and staff seem happy with this arrangement. The Raleigh Fed. Governors had an update and can see clear ways of take the management and curriculum forward.

**Village Hall** – No report.

**East Budleigh Dog owners Forum** – Cllr Smith reported that the pitch had been inspected regularly and written and dated reports given to him at regular intervals. There had also been complaints from residents regarding the removal of free dog poo bags from the Rec Field. This was felt to be unfounded by councillors.

**Public conveniences** – No report.

**Flood Warden** – Cllr Quant reported that Devon Air Ambulance is to give a brief talk at the beginning of the February meeting. Cllr Quant has also received support from Yettington residents to organise a Speedwatch through the village.

**Any Other Reports** – Minutes of the Lower Otter Restoration Project have been received and are available to view.

## 10. ACCOUNTS AND FINANCES

**Precept** – the proposed precept for 2019/20 had been circulated to councillors and was proposed, seconded and agreed for submission to EDDC.

The clerk gave out the monthly cash statement and report. She asked for several cheques to be passed for signature. They were proposed, seconded and carried. Cllr Hayman carried out a bank reconciliation and found it to be satisfactory.

### December 2018 – Bills for payment

• DALC Councillors Course – J Carter	£ 30.00	1026
• East Budleigh Village Hall hire - various	£216.00	1027
• Sse Southern Electric - toilets	£ 88.80	1028
• North Devon clerk’s salary	£822.55	1029

### January 2019 – Bills for payment

• EB Church Hall hire	£ 6.00	1030
• North Devon clerk’s salary	£880.84	1031

**Total**                    **£2044.19**

**11. CORRESPONDENCE**

A synopsis of correspondence, magazines and brochures received and not covered elsewhere on the Agenda was received and read out. The clerk suggested that councillors who were interested in any of the correspondence should take it away to read and return it to the clerk at a later date.

**12. TOPICS RAISED BY COUNCILLORS AND MEMBERS OF THE PUBLIC**

*(Maximum half an hour) – Please note no decisions may be made, but matters may be discussed which involve no more than an exchange of information.*

- Part of the pavement at Russell Close/Brookfield Road is sinking. This will be reported to EDDC.
- Local residents needing to go to the Hub can now contact Budleigh Salterton surgery to arrange for collection.
- East Budleigh does not have a late night bus service. A survey was suggested to see if residents would benefit from the bus times being extended.
- Beaver activity at Washmoor - ? cause of flooding.

**13. DATE OF NEXT MEETING: Tuesday, 26 February 2019 at 7.30pm in East Budleigh Village Hall. Planning applications can be viewed prior to the Planning Section.**

**The meeting closed at 8.50pm**

Signed .....Chairman Date .....