

**ANNUAL GENERAL MEETING OF THE EAST BUDLEIGH with BICTON
PARISH COUNCIL**

Mrs Judith Lumsden
Clerk to the Council &
Responsible Financial Officer
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15 High Street
East Budleigh
Devon
EX9 7DY

14 May 2019

To: - The Chairman and Councillors of the East Budleigh with Bicton Parish Council

You are hereby summoned to attend the Meeting of the East Budleigh with Bicton Parish Council Annual General Meeting to be held in the Church Hall, East Budleigh on Tuesday 21 May 2019 at 7.00pm. Plans can be viewed prior to Agenda item 14.

The business to be transacted at the Meeting is set out below.

SignedJudith Lumsden
Clerk to East Budleigh with Bicton Parish Council

Members of the Press and Public are cordially invited to attend and to speak during the
Open Session

AGENDA

- 1. ELECTION OF CHAIRMAN**
- 2. ELECTION OF VICE CHAIRMAN**
- 3. CO-OPTION OF COUNCILLOR**
There is a vacancy for a parish councillor. In accordance with requirements this position will be advertised on the Notice Boards.
- 4. TO APPOINT MEMBERS AND ELECT CHAIRMEN TO SERVE ON THE COUNCIL'S COMMITTEES AND WORKING PARTIES (WP)**

Planning

Recreation

Parish Paths Partnership (P3)

Drake's School

East Budleigh Village Hall

Mr Jon Roseway

Cllr Mrs P Hayman

Cllr C Taunton

**War Memorial
Neighbourhood Plan**

**Mr John Tresidder
Professor Stanley Roberts will submit
reports when necessary**

**Flood Warden
East Budleigh Dog Owners Forum**

5. APOLOGIES

6. PUBLIC CONTRIBUTION

It has been proposed and agreed that members of the public be allowed to speak for **3 minutes** at the beginning of the meeting. This time scale will run to maximum of 30 minutes, therefore allowing 10 people to speak. This will bring EBPC in line with other town/parish councils. Members of the public wishing to speak on an Agenda item are requested to inform the clerk no later than 20 May. It should be noted that this is **NOT** a question and answer session, it simply provides a vehicle for the public to make the council aware of views of the public before discussing agenda items.

7. MINUTES to receive and confirm as a correct record the Minutes of the April 2019 Parish Council Meeting and the Annual Parish Meeting.

8. DECLARATIONS OF INTEREST & RISK ASSESSMENT

To receive declarations of interest and to note any additional risks.

9. COUNTY COUNCILLOR'S REPORT

10. DISTRICT COUNCILLORS' REPORT

11. ACCOUNTS for 2018/2019. The accounts have been internally audited and distributed to councillors for perusal. The Annual Audit return to be signed by the Chair and sent to the External Auditor's office for approval. The accounts can be viewed on the East Budleigh parish council website and will be posted on the Notice Board for the period specified.

12. MATTERS ARISING FROM APRIL MINUTES

Brick Cross

13. MATTERS TO BE DISCUSSED

*Toilets in Hayes Lane
Capital update*

14. PLANNING
Applications to be considered

	Application No.	Location	Proposed Development
14.1	19/0876/FUL	Wynhay, Middle Street, EB	Construction of two storey side extension.

15. REPORTS

- Chair –*
- Clerk – Mrs Judith Lumsden*
- Recreation –*
- Parish Paths Partnership – Mr Jon Roseway*
- Drake’s School –*
- Village Hall –*
- East Budleigh Dog Owners Forum –*
- Public conveniences –*
- Flood Warden’s Report –*
- Any other reports**

16. ACCOUNTS AND FINANCES

Monthly transactions – to consider for authorisation a schedule of expenditure which will be available at the meeting.

17. CORRESPONDENCE

To receive a synopsis of correspondence received and not covered elsewhere on this Agenda.

18. TOPICS RAISED BY COUNCILLORS AND MEMBERS OF THE PUBLIC

19. Date of next meeting: Tuesday 25 June 2019 at 7.30pm in East Budleigh Village Hall. Plans available to be reviewed prior to Planning Agenda item.

OPEN SESSION

Please note no decisions may be made, but matters may be discussed which involve no more than an exchange of information

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Bills for payment – May 2019

Community Transport – Ring & Ride	£ 151.20
East Budleigh Village hall hire - April	£ 24.00
Internal Audit – NSG Financials Ltd	£ 150.00
East Budleigh Britain in Bloom	£ 210.00
All Saints Church PCC- Churchyard work	£ 500.00
TOTAL	<u>£1035.20</u>

Monthly 2019 invoice for payment of clerk’s salary and expenses from North Devon Council (PAYE)

April salary	£808.48
Expenses	
Stamps	£ 16.70
Home use	£ 10.00
Printing	£ 12.65
Cartridge x 1	£ 5.99
Invoicing fee	£ 6.43
VAT	£ 1.29
National Insurance	£ 12.35
TOTAL	<u>£ 873.89</u>

