

Parish Emergency Resilience – Terms of Reference (ToR)

Councillor Heather Houston, January 2024

The East Budleigh website currently indicates the Plan to be:

An EBB PC Community Response Team (CRT) has been formed to:

- *Assist the implementation of the Emergency Plan and*
- *Be the emergency responders, prior to, during and after an emergency event.*

The aim of the Plan is to increase community resilience through developing a coordinated 'self-help' approach that complements the work of emergency services.

The objectives of this Plan are to:

- *Identify the risks to the community*
- *Identify strategies to reduce and respond to an emergency, including warning the community*
- *Identify vulnerable people within the community who would need assistance*
- *Identify community resources available during an emergency*
- *Provide the contact details of:*
 - *the CRT members;*
 - *the community's facilities and resources;*
 - *the emergency services and local authorities*
- *Provide information and assistance to the emergency services if they attend.*

I propose the following plan of action:

1. Define an event
2. Revisit the terms of reference to provide clarity around the role, including the roles and responsibilities of the members.
3. Re-invigorate the community response team (CRT) and make them aware of their role
4. Produce a plan of action in the circumstances of an event.
5. Update the Resilience Plan

1. Terms of Reference - DRAFT

I propose the following for discussion:

An EBB PC Community Response Team (CRT) has been formed to:

- *Proactively reduce the likelihood or impact of an event on the community*
- *Assist the implementation of the Emergency Plan and*
- *Be the community interface and responders, prior to, during and after an event. An event is defined as:*
 - *Extreme surface water*
 - *Loss of utilities/power*

It is important to stress that the CRT are not emergency responders, but instead look to them as points of contact or otherwise. Roles would therefore include:

1. Identify – identify vulnerable people, the checking/prodding drains prior to a significant rainfall event, planning for events, ensuring equipment required is within the parish and accessible.
2. Assurance – members who take responsibility for a road/section of road and in an event ensure the vulnerable or those requiring assistance are aware and ok. Activate the refuge centre.
3. Assistance – ensuring the vulnerable are safe, warm and fed in an event. Flood wardens.
4. Reporting – Report onwards those in need of further assistance
5. Physical – members who are capable of transporting sandbags, other items or even people where required. Man the respite centre (EB Village Hall)