

## EAST BUDLEIGH with BICTON PARISH COUNCIL

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### Minutes of the East Budleigh with Bicton Parish Council Annual General Meeting held on Tuesday, 19 May 2015 in the Village Hall, East Budleigh.

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#### PRESENT

Cllrs	Miss J Ware	
	M Smith	T Cantlon
	M Clarke	P Barnard
	Mrs A Bowsher-Grief	A Tweedie

District councillors Wright, Jung and Dent were present.

8 members of the public were present.

There was no report from the PCSO Chantalle Major.

1. **ELECTION OF CHAIR:** Although absent, Cllr D Buss was nominated for election as Chair. The motion was proposed by Cllr Clarke, seconded and carried unanimously. Cllr Buss had said that he was willing to take up the position of Chair if elected.
2. **ELECTION OF VICE-CHAIR:** Cllr Clarke was nominated for election as Vice-Chair. The motion was proposed by Cllr Tweedie, seconded and carried unanimously. Cllr Clarke accepted the position. He undertook the role of temporary Chair for the meeting.
3. **CO-OPTION OF COUNCILLORS**  
There are two vacancies on the parish council. Two residents have expressed interest and we are awaiting their letters of application which will be distributed to parish councillors. All of the councillors present at the meeting agreed to remain as councillors for the coming session.
4. **TO APPOINT MEMBERS AND ELECT CHAIRMEN TO SERVE ON THE COUNCIL'S COMMITTEES AND WORKING PARTIES (WP)**  
The Chair and Vice Chair are automatically members of all committees and working parties.

**Planning:** Cllr M Smith agreed to take up the role of Planning Chair. All parish councillors are members of the Planning committee.

**Recreation:** Cllrs M Smith, P Barnard

**Parish Paths Partnership:** Mr D Buss

5. **TO APPOINT MEMBERS TO REPRESENT THE COUNCIL ON THE UNDERMENTIONED**

**Britain in Bloom  
Drake's School  
East Budleigh Village Hall  
War Memorial**

**Vacancy  
Cllr Mrs A Bowsher-Grief  
Cllr A Tweedie  
Cllr A Tweedie has agreed to ask  
Mr John Tresidder if he is willing  
to continue with his work on the  
War Memorial, Mr D Tweedie  
Mrs J Lumsden and Cllr M Clarke  
Cllrs D Buss, T Cantlon and A  
Tweedie**

**Public Conveniences  
Neighbourhood Plan**

6. **APOLOGIES** were received from Cllrs J White, D Buss, Cty Cllr Mrs Channon and Dist. Cllr S Hall.

7. **PUBLIC CONTRIBUTIONS:** Members of the public will have the opportunity to speak for 3 minutes with regard to any Agenda item (although this is **NOT** a question and answer session). Anyone wishing to speak at the start of the June meeting needs to give details (to the parish clerk) of their name and the Agenda item to be noted at least one week before the meeting.

8. **MINUTES:** The Minutes of the April 2015 meeting were confirmed and accepted as a correct record and signed by the Chair.

9. **ACCOUNTS for 2014/2015:** The accounts which had been distributed were confirmed as a correct record and signed by the Vice Chair. The accounts will be sent to the Audit Commission for final approval.

10. **DECLARATIONS OF INTEREST & RISK ASSESSMENT:** There were no declarations of interest. Risk Assessment was given by the Chair.

11. **MATTERS ARISING**

**Clarification on web site data availability** – Cllr M Clarke apologised to a member of the public for his inaccuracy in stating what he thought had been placed on the web site. It was noted that the resident concerned was correct in his assumption that certain data had not been placed on the web site.

**Hayes Lane car park** – Cllr Clarke reported that we are awaiting final clarification from DCC regarding the hand-over of the car park/toilets.

**Installation of yellow lines in East Budleigh** – The clerk reported that she had approached Devon County Council Highways regarding the installation of double yellow lines along Middle Street (from The Pound) to the beginning of the High

Street taking in the area including Drakes School. Devon Highways have looked at the area in question and agree that some form of parking regulation is needed. However funding is unavailable at present as the process involved in making a Traffic Regulation Order is very lengthy and expensive. As a result this will be added to their “wish list” and when funding is available the work will be carried out.

**Installation of rain gauge under the guidance of the Environment Agency** – It was reported that a rain gauge was being considered for installation on the allotments site if we can afford to fund it. The cost was previously thought to be approximately £500 but was now £1000. The final cost will need to be for further discussion by the parish council. Cllr Tweedie will report on any progress which is being proposed in consultation with Kate Taylor from the Environment Agency who will make the decision as to where the rain gauge is to be sited.

**12. MATTERS TO BE DISCUSSED**

There was none.

**13. PLANNING – Cllr M Smith**

**Applications to be considered – There was none**

		<b>Location</b>	<b>Proposed Development</b>
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**Decisions from EDDC to planning applications**

<b>Reference</b>	<b>Location</b>	<b>EDDC Decision</b>
14/2342/FUL	21 High Street, E.B.	<b>Decision awaited</b>
14/2959/MOUT	Frogmore Road Development	<b>Decision awaited</b>
15/0189/FUL	Pooh Cottage Site	<b>Awaiting decision</b>
15/0486/FUL	Bicton Old Rectory *	<b>Awaiting decision</b>
15/0791/FUL	Applehayes, Oakhill	<b>Awaiting decision</b>
15/0792/LBC	16 High Street, East Budleigh	<b>Approved</b>

**14. REPORTS**

*Chairman* – There was no report.

*Clerk* – Ms Claire Rodway will speak at the parish council meeting on Tuesday, 28 July regarding the East Devon Local Plan Consultation.

*Recreation* – No report.

*Parish Paths Partnership* – Mr David Buss’ report was read out by the clerk and is in the Minute file.

*Drake’s School* – Cllr Mrs Bowsher-Grief sent in a report listing the coming events for the summer term at Drake’s School. This includes a visit to Paignton Zoo, an Art exhibition to be held in Salem Chapel, Sports Day, a Summer Production and the end of term date which is Thursday, 24 July.

*Village Hall* – Cllr Tweedie will be attending the AGM to be held on Wednesday, 20 May 2015.

*Public conveniences* – The cleaning is still not up to standard and the clerk will speak to Pauline Druce from Streetscene.

*Any Other Reports* – It was noted that Cty Cllr Mrs Christine Channon is to become the Chair of Devon County Council.

**15. ACCOUNTS AND FINANCES**

The Clerk gave out the monthly cash statement and report. She asked for several cheques to be passed for signature. They were proposed, seconded and carried.

- JRB Enterprise – dog gloves
- Hire of East Budleigh Village Hall – (April)
- Clerk’s salary & expenses
- Internal Audit – Mrs L Shaddick
- Aon UK Insurance
- Value House plants – War Memorial

**16. CORRESPONDENCE**

A synopsis of correspondence, magazines and brochures received and not covered elsewhere on the Agenda was received and read out. The clerk suggested that councillors who were interested in any of the correspondence should take it away to read and return it to the clerk at a later date.

**17. DATE OF NEXT MEETING:** Tuesday, 30 June 2015 at 7.30pm in East Budleigh Village Hall. 7pm to review plans.

Signed .....Chairman      Date .....

**OPEN SESSION**

**TOPICS RAISED BY COUNCILLORS AND MEMBERS OF THE PUBLIC AND BY COUNTY AND DISTRICT COUNCILLORS**

(Maximum half an hour)

*It was noted that no decisions could be made, but matters were discussed which involve no more than an exchange of information*

Cllrs Barnard and Cantlon are to meet with Helen West, manager of Bicton Arena to discuss horse box traffic through Yettington on event days/weekends.