

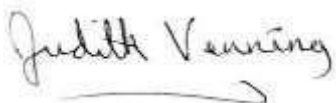
MEETING OF THE EAST BUDLEIGH with BICTON PARISH COUNCIL

Mrs Judith Venning
Clerk to the Council
01395 489155
clerk@eastbudleigh-pc.gov.uk

1 Chichester Way
East Budleigh
Devon
EX9 7ER

To: - The Chair and Councillors of the East Budleigh with Bicton Parish Council.
You are hereby summoned to attend the **Parish Council Meeting** of the East Budleigh with Bicton Parish Council to be held on **Monday 23rd April 2025 at 7.0 pm**. The usual **Parish Council meeting** will take place immediately after the conclusion of the Parish Meeting.

Plans (if any) can be viewed here: <https://eastdevon.gov.uk/planning/>
All documents can be viewed on the **East Budleigh with Bicton Parish Council Website**
<http://www.eastbudleigh.org.uk> The business to be transacted at the Meeting is set out below.



Signed

Judith Venning: Clerk to East Budleigh with Bicton Parish Council

AGENDA

Risk Assessment: Clerk

PUBLIC MEETING

Members of the public may question the Parish Council as a whole or individual Councillors about matters concerning the parish.

PARISH COUNCIL MEETING

PART 1

ROLL CALL & APOLOGIES

MINUTES: To receive and confirm as a correct record the Minutes of Meeting of the Parish Council meeting on 17th March 2025.

DECLARATIONS OF INTEREST: To receive declarations of interest.

COUNTY COUNCILLOR'S REPORT

DISTRICT COUNCILLORS' REPORTS

MATTERS TO BE DISCUSSED

1. To acknowledge the Clerk's request to retire
2. To approve employment terms, recruitment processes and timetable for a replacement Clerk
3. To approve or amend Standing Orders. Last updated April 2024
4. To approve the Equality and Diversity policy

5. To review the Parish Council’s Risk Assessment. Last amended March 2023
6. To discuss arrangements for VE Day
7. To consider grants to the following organisations:
 - a. Grant to Exmouth & District Community Transport: - £165.76 requested (£151 last year) - Based on population.
 - b. All Saints Churchyard – between £500 and £1000 requested.

REPORTS

- a. **Chair: Landscape Recovery/Heaths to Sea** – Cllr. Derek Wensley
- b. **Clerk** –Village Matters & Correspondence
- c. **Parish Paths Partnership** – Jon Roseway.
- d. **Resilience/Shop /Recreation Ground** – Cllr. John Tresidder
- e. **Village Hall** – Cllr. Louis Allan
- f. **Community Pub** – Cllr. Angie Canning
- g. **Local Liaison/Salem Chapel** – Cllr. Kathy Moyle BEM
- h. **Cricket Club & Kersbrook** – Cllr. Jim Carter
- i. **Yettington/ Traffic/Climate Change** – Cllr. Jim Ferrers

PLANNING:

Ref	Place	Proposal
24/2368/FUL	9 Trefusis Way, East Budleigh	Demolition of garage, proposed front, rear, and side extensions, loft conversion with associated roof works, and addition of external cladding
24/0700/FUL	Rolle Arms	Request for clarification of Council’s comments on “Change of use of public house to hotel

Accounts and Finances

1. Monthly transactions – to consider, for authorisation, a schedule of expenditure which will be available at the meeting and forms part of the Agenda in compliance with the Transparency Code. To approve the monthly reconciliation reports.
2. To approve end of year 2024-2025 Annual Governance and Accountability Return (AGAR) forms, signed by the Internal Auditor.

TOPICS RAISED BY COUNCILLORS AND MEMBERS OF THE PUBLIC

Please note no decisions may be made, but matters may be discussed which involve no more than an exchange of information.

PART 2

Exclusion of the Press and Public

The Parish Council is recommended to exclude the public and press from the meeting for consideration of Part 2 item on the grounds that it would involve the likely disclosure of 2 exempt information as defined at Paragraph 1 to Schedule 12A of the Local Government Act 1972 (information relating to an individual) on the grounds of Data Protection and confidentiality.

PART 2 - To consider Clerk and Chair matters relating to individual persons and personal data.

Meeting Ends

DATE OF NEXT MEETING 19th May starting at 6.00 pm. in the Village Hall

EAST BUDLEIGH WITH BICTON PARISH COUNCIL

Mrs Judith Venning
Clerk to the Council
01395 489155
clerk@eastbudleigh-pc.gov.uk

1 Chichester Way
East Budleigh
Devon
EX9 7ER

Bills for Payment/Approval:

British Gas (Electricity) monthly direct debit - April	37.23
Village Hall – March	26.00
NDDC Salary, NI, Admin – April 2025	1184.32
Cleaning South West – March 2025	258.00
Cleaning Southwest – April 2025 (increase by £1 to £22.50 p.h.)	337.50
Church Hall – April meeting	18.00
NALC/DALC subscription –	369.00
* Cloud Next Email services for 2025 - Clerk request upgrade from £49.99	99.99
PHS sanitary disposal annual fee	89.34
Amazon – toner	13.32
Rural Village Services	52.50
Bick Accountants Ltd	250.00
Spot on Cleaning – gloves and waste bags	24.34
	=====
	2759.54
	=====