

## MEETING OF THE EAST BUDLEIGH with BICTON PARISH COUNCIL

Ms Lucinda Francis  
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12 Princes Street South  
St Thomas, Exeter  
EX2 9AW

To: - The Chair and Councillors of the East Budleigh with Bicton Parish Council.

You are hereby summoned to attend the **Parish Council Meeting** of the East Budleigh with Bicton Parish Council to be held on **Monday 15<sup>th</sup> September 2025 at 6.00 pm** in the Village Hall.

**Planning Applications** can be viewed here: <https://eastdevon.gov.uk/planning/>

**All documents can be viewed on the East Budleigh with Bicton Parish Council Website** <http://www.eastbudleigh.org.uk> The business to be transacted at the Meeting is set out below.

Signed



Lucinda Francis: Clerk to East Budleigh with Bicton Parish Council

## AGENDA

### **Risk Assessment: Clerk**

### **PUBLIC CONTRIBUTIONS**

It has been proposed and agreed that members of the public be allowed to speak for 3 minutes at the beginning of the meeting. This time scale will run to a maximum of 30 minutes, therefore allowing 10 people to speak. This will bring EBPC in line with other town/parish councils. Members of the public wishing to comment on an Agenda item are requested to inform the clerk no later than **the day before the meeting**. It should be noted that this is NOT a question-and-answer session. It simply provides a vehicle for the public to make the council aware of views of the public before discussing agenda items.

### **ROLL CALL & APOLOGIES**

**MINUTES:** To receive and confirm as a correct record the Minutes of the Parish Council Meeting on 21<sup>st</sup> July 2025 and Planning Meeting of 13<sup>th</sup> August 2025.

**DECLARATIONS OF INTEREST:** To receive declarations of interest.

### **COUNTY COUNCILLOR'S REPORT**

### **DISTRICT COUNCILLORS' REPORTS**

## MATTERS TO BE DISCUSSED

1. **Confirmation of acceptance of cost of living award for Local Government Staff** The award is for an increase of 2.2% back dated to 1<sup>st</sup> April 2025. (This will affect the former and current Parish Clerk).
2. Traffic issues
3. Links with Salem, Massachusetts
4. Devon Air Ambulance lights at the Football Club/Recreation Ground

## REPORTS

- a. **Chair - Resilience/Shop /Recreation Ground/Otter to Exe** – Cllr. John Tresidder
- b. **Clerk** –Village Matters & Correspondence
- c. **Parish Paths Partnership** – Jon Roseway.
- d. **Landscape Recovery/Heaths to Sea** – Cllr. Derek Wensley
- e. **Village Hall** – Cllr. Louis Allan
- f. **Community Pub** – Cllr. Angie Canning
- g. **Local Liaison/Salem Chapel** – Cllr. Kathy Moyle BEM
- h. **Cricket Club & Kersbrook** – Cllr. Jim Carter
- i. **Yettington/ Traffic/Climate Change** – Cllr. Jim Ferrers

## PLANNING:

Ref	Place	Proposal
<a href="#"><u>25/0773/FUL</u></a>	32 Brookfield Road, East Budleigh, Budleigh Salterton EX9 7EL	Proposed part two storey part single storey extension, change of materials and fenestration.
<a href="#"><u>25/1784/FUL</u></a>	Dalditch Farm, Dalditch Lane, EX9 7AS	Change of use of part of agricultural building to farm shop and associated works (Retrospective Application)
<a href="#"><u>25/1744/AGR</u></a>	Tidwell Barton, Budleigh Salterton, EX9 7AG	Prior notification for a steel framed portal building extension to be used for an agricultural workshop on the dairy farm

(Shown for information, deadline for comments was 9<sup>th</sup> September 2025, agreed by exchange of emails that the Parish Council would not comment on this prior notification)

## Recent Planning Decisions

25/1451/FUL	2 High Street EX9 7DX	Velux windows to facilitate a loft conversion	Approved with conditions
25/1254/FUL	Oak Hill House EX9 7DW	Proposed garage conversion and proposed detached garage building	Approved with conditions
25/1152/FUL	3 Pynes Close EX9 7EW	Demolition of existing single-storey brick and UPVC glazed extension and construction of single-storey side extension	Approved with conditions

## Accounts and Finances

The External auditor has passed the accounts for the year 2024/2025. No issues raised.

1. Monthly transactions – to consider, for authorisation, a schedule of expenditure which will be available at the meeting and forms part of the Agenda in compliance with the Transparency Code.
2. To approve the monthly reconciliation reports especially Budget

## TOPICS RAISED BY COUNCILLORS AND MEMBERS OF THE PUBLIC

*Please note no decisions may be made, but matters may be discussed which involve no more than an exchange of information.*

## Meeting Ends

DATE OF NEXT MEETING 20<sup>th</sup> October 2025 starting at 6.00 pm. in the Village Hall

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Bills for Payment/Approval 15<sup>th</sup> September 2025:

NDDC Salary & admin fees June 2025	£1,239.62
NDDC Salary & admin fees August 2025 <i>(lower amount £1,239.62 pre-authorized 21 July 2025)</i>	£1,960.82
NDDC Salary & admin fees September 2025 <i>(estimate for pre-authorization)</i>	£1,267.00
PKF Littlejohn – external auditor	£210.00
Cloud Next annual fee for email service (dd)	£50.00
East Budleigh Church Hall – 3 July 2025	£8.00
British Gas to 29 <sup>th</sup> July 2025 (dd)	£67.96
British Gas to 30 <sup>th</sup> August 2025 (dd)	£42.20
PHS - Annual Duty of Care notice (toilets)	£89.75
Cleaning South West – July 2025 (dd)	£270.00
Cleaning South West – August 2025 (dd)	£315.00
Cleaning South West – September 2025 (dd) <i>(estimate for pre-authorization)</i>	£315.00
Spot-On Supplies (toilet supplies)	£92.05
Bagwells - toilet lighting	£82.00
Chair’s expenses - clerk interviews	£23.81
Clerk’s expenses - key cutting, bank postage	£20.75
Andy Heath - strimming obelisk path (P3 account)	£48.00
Andy Heath - strimming footpaths missed by DCC (P3)	£84.00
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<b>Total</b>	<b>£6,185.96</b>
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