

MEETING OF THE EAST BUDLEIGH with BICTON PARISH COUNCIL

**Mrs Judith Lumsden
Clerk to the Council &
Responsible Financial Officer
Phone: 01395 445080**

**15 High Street
East Budleigh
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EX9 7DY**

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23 July 2019

To: - The Chair and Councillors of the East Budleigh with Bicton Parish Council

You are hereby summoned to attend the Meeting of the East Budleigh with Bicton Parish Council to be held in the Village Hall, East Budleigh on Tuesday 30 July 2019 at 7.00pm. Plans (if any) can be viewed at the planning section (Agenda item 8).

The business to be transacted at the Meeting is set out below.

Signed.....Judith Lumsden
Clerk to East Budleigh with Bicton Parish Council

Members of the Press and Public are cordially invited to attend and to speak during the Open Session.

AGENDA

Jamie Buckley (EDDC) will give details of the procedures involved in the spending of available Capital Funds and the four categories to be considered.

PUBLIC CONTRIBUTIONS

It has been proposed and agreed that members of the public be allowed to speak for **3 minutes** at the beginning of the meeting. This time scale will run to a maximum of 30 minutes, therefore allowing 10 people to speak. This will bring EBPC in line with other town/parish councils. Members of the public wishing to speak on an **Agenda item** are requested to inform the clerk no later than 29 July 2019. It should be noted that this is **NOT** a question and answer session, it simply provides a vehicle for the public to make the council aware of views of the public before discussing agenda items.

- 1. APOLOGIES:** To receive apologies of absence.

2. **MINUTES** to receive and confirm as a correct record the Minutes of the June 2019 Parish Council meeting.
3. **DECLARATIONS OF INTEREST & RISK ASSESSMENT:** To receive declarations of interest and to note any additional risks.
4. **COUNTY COUNCILLOR'S REPORT**
5. **DISTRICT COUNCILLORS' REPORTS**
6. **MATTERS ARISING FROM PREVIOUS MINUTES**
Toilets in Hayes Lane
Otterton Draft Neighbourhood Plan
7. **MATTERS TO BE DISCUSSED**
Bus shelter access improvements
Capital Update
EDDC Heritage Plan/OVA grant to study the EB conservation area.
Clearing of lower end of the brook
New charges for toilet cleaning, Hayes Lane
8. **PLANNING – Cllr D Wensley - There was none**

	Plan no. & Type	Location	Proposed Development
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The extra planning Minutes for 16 July have been passed to councillors.

9. **REPORTS**
Chair – Cllr Valerie Lister
Clerk – Mrs Judith Lumsden
Recreation – Cllr M Smith
Parish Paths Partnership – Mr Jon Roseway
Drake's School – Cllr Mrs P Hayman
Village Hall – Cllr C Taunton
East Budleigh Dog owners Forum – Cllr Mike Smith
Public conveniences – Mrs J Lumsden
Flood Warden – Cllr M Walters
Any other reports
10. **ACCOUNTS AND FINANCES**
Monthly transactions – to consider, for authorisation, a schedule of expenditure which will be available at the meeting and forms part of the Agenda in compliance with the Transparency Code.
11. **CORRESPONDENCE**
To receive a synopsis of correspondence received and not covered elsewhere on this Agenda.

The meeting ended at:

- 12. TOPICS RAISED BY COUNCILLORS AND MEMBERS OF THE PUBLIC**
Please note no decisions may be made, but matters may be discussed which involve no more than an exchange of information.

- 13. DATE OF NEXT MEETING — this meeting will take place at 7.30pm on Tuesday, 24 September 2019 in EAST BUDLEIGH VILLAGE HALL. .**

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Bills for payment – July 2019

Speednames – website solutions – Paid with card	£ 47.58
All Saints East Budleigh PCC (Grant)	£ 500.00
TOTAL	<u>£ 547.58</u>

Monthly 2019 invoice for payment of clerk’s salary and expenses from North Devon Council (PAYE)

June salary	£808.48
Expenses	
Stamps	£ 21.16
Home use	£ 10.00
Printing	£ 28.75
Stationery	£ 3.75
Invoicing fee	£ 6.43
VAT	£ 1.29
National Insurance	£ 12.35
TOTAL	<u>£ 892.21</u>