

EAST BUDLEIGH with BICTON PARISH COUNCIL

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Minutes of the Annual Parish Meeting of East Budleigh with Bicton Parish Council

Residents were invited to address the Council. Clare Sexton spoke of her concerns about speeding in the Village. The Council explained the measures they have already taken and agreed to pursue the “20 is Plenty” application. Council accepted an offer from District Councillor Martin to invite Councillor Jess Bailey to address the Parish Council on how to apply for signage and navigate the process.

The Meeting ended at 7.20 pm

Minutes of the East Budleigh with Bicton Parish Council Meeting **held on Wednesday 23rd April 2025**

RISK ASSESSMENT BY CLERK – All correct

PRESENT: Parish Councillors Derek Wensley, Angie Canning, Jim Ferrers, Louis Allan, John Tresidder, Kathy Moyle BEM & Jim Carter and District Councillor Melanie Martin.

ABSENT: District Councillors Charlotte Fitzgerald and Henry Riddell and County Councillor Christine Channon

The **Minutes** of the Parish Council meetings held on 17th March 2025 were approved.

DECLARATIONS OF INTEREST - None

COUNTY COUNCILLOR’S REPORT: Nothing to report

DISTRICT COUNCILLORS’ REPORTS:-

Councillor Martin said Councillors were engaged with matters concerning the County Council elections.

MATTERS TO DISCUSS:-

1. Councillors acknowledge the Clerk’s request to retire. Chair, Derek Wensley thanked her for her work over the last five years which included stream-lining procedures, updating IT systems and collating information as required by the council.
2. Councillors approved the timetable of events:
 - a. The pay scale LC2 with a range of increments from 18 to 23 was approved

- b. Working hours between 12 and 15 were agreed, with an expectation that more hours would be needed in the first few weeks, whilst the new Clerk settled into the job.
- c. The standard sum of £26.00 to be paid towards Home Working expenses
- d. The standard government scheme of “Nest” was approved for the Clerk’s Pension
- e. A sub-committee of the current Clerk, Chair and Deputy Chair was approved to deal with the recruitment process.
- f. A sub committee of the Chair, Deputy Chair and one other would carry out the interview process. The Parish Council to be kept informed of progress, including outcome, by either email or meeting when timely.
- g. The job vacancy will be advertised via WhatsApp and posters around the Parish, with a cut off timescale of May 19th 2025 for applications. The timescales would be reviewed in the event of unsuccessful recruitment initially.
- h. Councillors approved the Job Description and full job advertisement, to be used as assessment guides during the interview process.
- i. The Job Description, full Job Advertisement, Application form and poster for advertising the post were all approved.

3. The Clerk reported that the VE Day celebrations will take place after the May Day celebrations on Monday 5th May 2025. Councillor Allan confirmed the Village Hall will provide tables and chairs and Councillors will assist with setting them up. The Clerk was authorised to purchase bunting and table decorations.

Councillor Moyle said the Heritage Group are working on a plan to place candles at the War Memorial on VE Day, Thursday 8th May 2025.

4. Councillors approved the payment of £165.76 to the Exmouth & District Community Transport charity. They agreed the sum of £500 to the All Saints Churchyard with the proviso that they would look at scope for a further grant towards the end of the financial year.

5. The Equality and Diversity Policy was approved.

Reports

1. **The Chair, Derek Wensley**, reminded Council that he will be stepping down as Chair at the next May AGM. He had attended a Highways Planning meeting.

2. **The Clerk** had received an email from Christine Hadley, to thank the Council for the work they have done over the last 12 months.

3. **Councillor Tresidder’s** report:

“EAST BUDLEIGH COMMUNITY SHOP

The shop has reported that the community has responded well to their plea to buy more and use the shop as much as possible – an investment in a secure future. An awful lot of work goes on behind the scenes to source local suppliers and minimize the price increases that keep on coming. Views about the shop from the community would be really welcome – feedback forms available in the parish mag or in the shop.

GREEN SPACES & RECREATION GROUND I have made my usual regular trips round the Recreation Ground. No incidents have been reported on the litter, graffiti or dog front.

I have strimmed and mowed The Pound, avoiding bulbs and bluebells.

The Memorial has been very colourful this Spring, but I will be looking to plant out summer bedding in around 4-6 weeks – as always when the plants are looking good! Last year the bedding plants cost just under £50, and I would be grateful for authority to spend the same amount this year (This was approved by Council). The moss treatment is rather black, at the moment but should green up soon in this weather.

No incidents to report despite the occasional deluge. I have carried out the usual jobs of keeping drains clear of leaves, and keeping a good supply of sandbags available.

Thanks to the Clerk for the circulation of our numerous weather warnings!”

Council approved the purchase of bedding plants for the War Memorial garden.

4. **Councillor Ferrers’ Report:**

Pot Holes

W251852281 Uphams reported 21 April 25

W251852280 Uphams reported 21 April 25

Previous repairs

W251842614 Lamprice Farm reported assumed completed

W251824999 Lamprice Farm completed 04 Feb 2025

W251826531 Uphams completed Feb 2025

D25391340 Lamprice Hill completed Feb 2025

D253913478 Lamprice Hill completed Feb 2025

D253913392 Lamprice Farm completed Feb 2025

D253913393 Lamprice Farm completed Feb 2025

D253916529 Southfield Lodge 11 Feb with contractor

W241791695 completed Oct 2024

W241757806 completed July 2024

W241757805 completed June 2024

W241751949 completed May 2024

W241717412 completed Feb 2024

W231639207 completed June 2023

W231639205 completed June 2023

These repairs all done on a half mile section of road. How do we get a permanent repair.

Climate

Despite putting it my calendar I forgot about the climate zoom on 9th April 25

Defibrillator

Tested and working correctly

Planning Application:

24/2368/FUL: 9 Trefusis Way - Application for demolition of garage, proposed front, rear, and side extensions, loft conversion with associated roof works, and addition of external cladding.

Councillors agreed the following comments:

“The amended proposal has addressed many of the concerns raised by the Parish Council in the original application and represents a general improvement, particularly in respect of the front elevation. There is one issue that has not been adequately addressed, however, and this concerns the rear dormer arrangement. This dormer is still at full roof ridgeline height and the overlooking

aspect of the conjoined dormer windows will severely impact the privacy of the rear neighbours in Middletown Lane. This still contravenes Policy B3 d) in the Neighbourhood Plan as follows:

Policy B3: *Previously Developed Land Within the Built-up Area Boundary, the development of previously developed land will be supported, subject to the following being taken into account:*
d) *Development must not unacceptably reduce the level of private amenity space provision for existing residential properties and there should be sufficient space between and around dwellings. New dwellings should be suitably positioned to ensure they do not have any significantly adverse overlooking, overshadowing or overbearing impact on important areas of private amenity of adjacent properties. Windows in principal elevations, above ground floor level, must not directly overlook the important areas of private amenity for adjoining dwellings.*

24/0700/FUL: The Rolle Arms is listed in Policy C1 of the Neighbourhood Plan as an important community asset. Moreover, Policy C1 goes on to say: *“Proposals that will enhance the viability and/or community value of the facilities will be supported. This includes proposals for new facilities, extensions and/or alterations to existing facilities”*. Hence the Parish Council supports the application subject to County Highways being satisfied with all aspects of related traffic movements as per the consultation response previously given. Agreed with one abstention.

Financial Reports: Council reviewed the 2024/25 financial year end and approved the bills and financial records for April 2025.

The meeting ended at 9.20 pm

The Annual General Meeting of the Parish Council will be on
Monday 19th May 2025 at 6.0 pm in the Village Hall