

**MEETING OF THE EAST BUDLEIGH with BICTON PARISH COUNCIL**

**Mrs Judith Lumsden  
Clerk to the Council &  
Responsible Financial Officer  
Phone: 01395 445080**

**15 High Street  
East Budleigh  
Devon  
EX9 7DY**

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16 September 2019

To: - The Chair and Councillors of the East Budleigh with Bicton Parish Council

**You are hereby summoned to attend the Meeting of the East Budleigh with Bicton Parish Council to be held in the Village Hall, East Budleigh on Tuesday 24 September 2019 at 7.30pm. Plans (if any) can be viewed at the planning section (Agenda item 8).**

The business to be transacted at the Meeting is set out below.

Signed.....Judith Lumsden  
Clerk to East Budleigh with Bicton Parish Council

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Members of the Press and Public are cordially invited to attend and to speak during the Open Session.

## **AGENDA**

### **PUBLIC CONTRIBUTIONS**

It has been proposed and agreed that members of the public be allowed to speak for **3 minutes** at the beginning of the meeting. This time scale will run to a maximum of 30 minutes, therefore allowing 10 people to speak. This will bring EBPC in line with other town/parish councils. Members of the public wishing to speak on an **Agenda item** are requested to inform the clerk no later than 23 September 2019. It should be noted that this is **NOT** a question and answer session, it simply provides a vehicle for the public to make the council aware of views of the public before discussing agenda items.

- 1. APOLOGIES:** To receive apologies of absence.
- 2. MINUTES** to receive and confirm as a correct record the Minutes of the July 2019 Parish Council meeting.

3. **DECLARATIONS OF INTEREST & RISK ASSESSMENT:** To receive declarations of interest and to note any additional risks.
4. **COUNTY COUNCILLOR'S REPORT**
5. **DISTRICT COUNCILLORS' REPORTS**
6. **MATTERS ARISING FROM PREVIOUS MINUTES**  
*Devon & Somerset Fire Consultation*  
*Capital Update*  
*Bus shelter access improvement*
7. **MATTERS TO BE DISCUSSED**
8. **PLANNING – Cllr D Wensley - There was none**

	<b>Plan no. &amp; Type</b>	<b>Location</b>	<b>Proposed Development</b>
8.1	19/1524/FUL	Windy Ridge, Vicarage Rd. EB	Front, side and rear extensions, alterations to existing opening and provision of cladding/render.
8.2	19/1972/TRE	East Budleigh Botanical Gardens	Various trees for dead wooding, pollarding, removal due to poor health and due to expire. All tree removals will be replaced with conifers from the international conifer conservation program at RGBE.

**The extra planning Minutes for 27 August have been passed to councillors.**

**9. REPORTS**

*Chair – Cllr Valerie Lister*  
*Clerk – Mrs Judith Lumsden*  
*Recreation – Cllr M Smith*  
*Parish Paths Partnership – Mr Jon Roseway*  
*Drake's School – Cllr Mrs P Hayman*  
*Village Hall – Cllr C Taunton*  
*East Budleigh Dog owners Forum – Cllr Mike Smith*  
*Public conveniences – Mrs J Lumsden*  
*Flood Warden – Cllr M Walters*  
**Any other reports**

**10. ACCOUNTS AND FINANCES**

**Monthly transactions** – to consider, for authorisation, a schedule of expenditure which will be available at the meeting and forms part of the Agenda in compliance with the Transparency Code.

**11. CORRESPONDENCE**

To receive a synopsis of correspondence received and not covered elsewhere on this Agenda.

**The meeting ended at:**

**12. TOPICS RAISED BY COUNCILLORS AND MEMBERS OF THE PUBLIC**

*Please note no decisions may be made, but matters may be discussed which involve no more than an exchange of information.*

**13. DATE OF NEXT MEETING — this meeting will take place at 7.30pm on Tuesday, 29 October 2019 in EAST BUDLEIGH VILLAGE HALL. .**

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**Bills for payment – August 2019**

East Budleigh Village hall hire – July	£ 24.00
Hydro-Logic services – rain gauge - annual payment	£1135.20
Skinner Construction – toilet seat replacement	£ 347.60
EBPCC – meeting room hire	£ 6.00
Wallgate Ltd – repair & parts – washing units	£ 397.14
Jon Roseway – expenses – P3	£ 36.74
PKF Littlejohn LLP – External Audit	£ 240.00

**TOTAL** **£2186.68**

**Monthly 2019 invoice for payment of clerk’s salary and expenses from North Devon Council (PAYE)**

July salary	£808.48
Expenses	
Stamps	£ 18.30
Home use	£ 10.00
Printing	£ 11.00
Stationery	£ 1.35
Phone & Broadband	£ 35.00
Invoicing fee	£ 6.43
VAT	£ 1.29
National Insurance	£ 12.35
<b>TOTAL</b>	<b><u>£ 904.20</u></b>

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### **Bills for payment – September 2019**

<b>Speednames (Netnames Limited) – Paid by card</b>	<b>£ 47.50</b>
<b>Hire of Church hall Committee Room - August</b>	<b>£ 6.00</b>
<b>EDDC Toilet cleaning 2019/20</b>	<b>£4393.62</b>
<b>Phs Group – Sanitary waste</b>	<b>£ 91.80</b>
<b>John Tresidder – maintenance of War Mem. Garden</b>	<b>£ 115.00</b>
<b>Sse Southern Electric – Toilets</b>	<b>£ 22.14</b>
<b>TOTAL</b>	<b><u>£4676.06</u></b>

### **Devon Council (PAYE)**

<b>August salary</b>	<b>£808.48</b>
<b>Expenses</b>	
<b>Stamps</b>	<b>£ 8.40</b>
<b>Home use</b>	<b>£ 10.00</b>
<b>Printing</b>	<b>£ 10.00</b>
<b>Black cartridge</b>	<b>£ 5.99</b>
<b>Invoicing fee</b>	<b>£ 6.43</b>
<b>VAT</b>	<b>£ 1.29</b>
<b>National Insurance</b>	<b>£ 12.35</b>
<b>TOTAL</b>	<b><u>£ 862.94</u></b>